



## January Board Meeting

Jan 24, 2024 9:30am - 11:00am

### 1. Introductions and Instructions

Marsha Oliver, Board Chair

### 2. Employee Service Recognition

Marsha Oliver, Board Chair

### 3. Public Comments

Public comments will be taken at the beginning of the meeting for all items that will be voted on at the meeting. These comments should only be in reference to those action items below. A separate public comment time will be open at the end of the meeting for any general comments to be made by the public.

### 4. Approval of Minutes

 [December Board Meeting Minutes](#)

### 5. Governance Meeting Recap

Connie Hodges, Governance Chair

#### a. Vote needed to accept recommended changes to Bylaws

 [Board Bylaws](#)

### 6. Finance Committee Recap

Cynthia Nixon, Finance Chair

- [KHA Budget](#)
- [Grant Funds](#)
- [Other Funds](#)

a. **Vote needed to accept recommended changes to Board Finance Policies**

- [22-014 Advance Procedure](#)
- [22-015 Audit Procedure](#)

7. **Consent Agenda**

Dr. Saralyn Grass, Chief Executive Officer

a. **Grant Application: AI for Human Agency Grant**

- [24-001 AI for Human Agency](#)
- [AI Grant Matrix](#)

b. **Mayor's Youth at Work Partnership**

- [24-002 MYAWP Increase](#)

8. **Partner Presentation**

Rob Kelly, Chief Executive Officer, Read USA

9. **Contracting Processes**

Joyce Watson, Director Administration, Contracts & Purchasing

10. **Programs Update**

Kenneth Darity, Chief Administrative Officer

11. **CEO Report**

Dr. Saralyn Grass, Chief Executive Officer

12. **Public Comments**

13. **Adjourn**

## Kids Hope Alliance - December Board Meeting Minutes

December 4, 2023

### 1. Special Performance

Maria McNair, Lutheran Services of Florida

Marsha Oliver called the meeting to order at 12:30 p.m. She began by welcoming everyone to the Board meeting and introduced the children from the Don Brewer Center who regaled the audience with a series of Christmas carols.

### 2. Introductions and Instructions

Marsha Oliver, Board Chair

Ms. Oliver then provided a recap of recent events which KHA participated in along with Read USA, PAL/JSO and the I'm a Star Foundation. Read USA conducted tutor training as well as mock interviews with returning tutors to help them with their career readiness skills. The second event was held at Cascades Apartments, which is directly behind the Dollar General where the tragic shooting took place earlier this year. The event provided a food giveaway for families in the area as well as activities for children and families to connect and receive assistance. The Let's Move Jacksonville event hosted by the I'm a Star Foundation celebrated its 11th year of the Healthy Food and Fitness Festival which included kickball, line dancing and yoga just to name a few. The event was held at Klutho Park and had hundreds of children in attendance, from partner agencies, including CIS and others.

Members Present - Marsha Oliver - Board Chair, Kevin Gay - Board Vice Chair, Cynthia Nixon - Finance Chair, Connie Hodges - Governance Chair, Carson Tranquille - Finance Vice Chair, Meredith Chartrand-Frisch - Governance Vice Chair and Lawrence Dennis.

Members Absent - None

### 3. Employee Service Recognition

Marsha Oliver, Board Chair

Ms. Oliver recognized Dae Lynn Kennedy and Sherrill Smith-Hensley for their long-term, dedicated service to the City of Jacksonville by sharing a congratulatory letter from Mayor Donna Deegan and presenting them with a Service pin. These employees' combined service totals 45 years.

### 4. Public Comments

Ms. Oliver explained that public comments would be taken at the beginning of the meeting for all items that will be voted on at the meeting. These comments should only be in reference to those action items below. A separate public comment time will be open at the end of the meeting for any general comments to be made by the public.

## 5. Approval of Minutes

Ms. Oliver asked for a motion to approve the minutes from the November Board meeting.

Motion - Carson Tranquille

Second - Meredith Chartrand-Frisch

Approved 7-0

## 6. Governance Committee Recap

Connie Hodges, Governance Chair

Ms. Hodges shared that the Governance Committee met on the morning of November 27th. All committee members, including Meredith Frisch and Lawrence Dennis, were present, in addition to the Board Chair, Marsha Oliver.

The Board Action items on today's agenda were discussed in depth and each item was approved unanimously by the committee.

The committee also discussed the timeline and activities which will be completed between December and July. The first major endeavor for the committee will be to review and modify the Board Bylaws as needed. This will take place in January, and recommendations will be presented to the rest of the Board shortly thereafter.

Ms. Hodges thanked the committee members for their presence and support and indicated that she was looking forward to an impactful year leading this work.

## 7. Finance Committee Recap

Cynthia Nixon, Finance Chair

Mrs. Nixon indicated that the Finance Committee met on the afternoon of November 27th. Committee member Carson Tranquille was present as well as Kevin Gay who attended the meeting virtually. The Board Chair, Marsha Oliver, was also present. The Board Action items on today's agenda were discussed at length and were approved unanimously by the committee. The finance reports discussed included the Budget to Actual Finance Report through October FY 23/24 along with a preliminary end of year report for September FY 22/23. The committee requested that future financial reports include a breakdown of each line item which is included on the summary reports and will work with Jessica Pitts, Finance Director, to create a new template for the future.

The Committee also discussed the timeline and activities which will be completed between December and July. The first major endeavor for the Committee will be to review KHA's Finance-related Board Policies, which will take place in January. Recommendations will be presented to the rest of the Board shortly thereafter. Mrs. Nixon thanked each committee member for their presence and support and shared that she is looking forward to a successful year.

## 8. Consent Agenda

Dr. Saralyn Grass, Chief Executive Officer

Dr. Grass provided an overview of the Board Action items and explained that with the exception of the Pediatric Mental Health Support action item, these initiatives would make up the Consent Agenda. It was determined that additional discussion was needed on the Pediatric Mental Health Support action item which would be discussed and voted on separately.

### a. UNF Intensive Summer Literacy (\$850,000)

The purpose of this grant funding is to provide a more intensive summer program, in up to 20 KHA sites, which includes high-quality coaching, extensive literacy support and dynamic family engagement components. UNF/FIE has developed a curriculum that was used in prior years and data analysis showed improvement in summer learning loss.

### b. CAP Youth Artist Program (\$100,000)

The Cathedral Arts Project's (CAP field trip initiative is a key component of a broader collective impact effort aimed at enhancing literacy and arts education in our community. This initiative will allow our students to attend field trips at the Florida Theater and other arts venues this summer and provide teachers with professional development opportunities.

### c. First Readers Early Literacy (\$100,000)

The purpose of this increased funding is to provide one book per month to children from birth to 4 years old who are enrolled in head start or a school readiness program. A book will also be provided to the center's library on behalf of each child. This initiative has already yielded positive results by involving families and teachers in the reading process.

### d. Afterschool and Summer Literacy Expansion (\$1,900,000)

The purpose of this grant funding is to increase funded seats at various locations due to waiting lists. This expansion enables providers to serve additional afterschool students (700 and ensures that enhanced security is provided to school sites that have over 100 students.

### e. Workforce Development Education and Training Services (\$250,000)

This item originated from the JUMP legislation and allows KHA to use funding to release an RFP for workforce development and training services to youth, young adults and prime age adults.

After Dr. Grass' summary of the items on the Consent Agenda, Ms. Oliver asked for a motion to approve the agenda.

Motion - Kevin Gay

Second - Connie Hodges

Approved 7-0

f. Pediatric Mental Health Support (\$430,000)

This action item originated in the Health Initiatives Transition Sub Committee. The program provides mental health support, via Angel Kids, to children covered by Medicaid. Ms. Oliver shared that the board members recognize the importance of mental health and the gaps/disparities and would just like to understand who is being served through this program.

Dr. Ashraf Affan, President and Founder of Angel Kids, provided an overview of their service services provided by this action item. He shared that mental health services are in crisis and Florida ranks #50 for delivery of pediatric mental health care. Angel Kids has 9 clinics in operation and serves 20,000 kids covered by Medicare. Their program integrates behavioral health into primary care and is working to alleviate the 24 month wait to receive mental health services.

Children are referred by their primary care doctors and many of these students are under 5 years old. Students who are in the school system will be able to access services through full service schools who will refer kids to Angel Kids for severe cases. Some students are also referred to Angel Kids by the Partnership for Child Health System of Care. Once the action item is funded, KHA will be able to offer these mental health services to our network of youth.

Dr. Grass mentioned that KHA is going to be working with the providers and Wolfson Children's Hospital to determine if students have Medicaid and if they are a part of an afterschool program. The contract will detail the data needed to understand KHA's return on investment. Ms. Oliver asked for a motion to approve the agenda.

Motion - Carson Tranquille

Second - Connie Hodges

Approval 7-0

9. Partner Presentations

Desiree Jones, Owner & CEO

Step by Step Behavioral Health Services

Ms. Oliver introduced Desiree Jones, Owner & CEO of Step by Step Behavioral Services, and Dr. Grass indicated that Ms. Jones previously completed the Small Provider program and applied for the Children Youth and their Families RFP and received funding.

Ms. Jones summarized the Behavioral Health services offered by her program which include Case Management, Counseling/Therapy, Life Skills and Mentoring.

10. Programs Update

Kenneth Darity, Chief Administrative Officer

Mr. Darity provided an update on programming and began by sharing that 9,828 students were served in October. The number of contracts being compiled is 215 and the Quality team completed 90 site visits to date for this contract year. The Quality team also completed 20 safe environment checks to ensure that facilities for new providers are safe for students.

He went on to share that KHA 101 is a monthly meeting which takes place with potential providers. During this meeting, KHA staff shares information about department processes, answers provider questions and allows time for providers to network and learn from each other.

Mr. Darity also explained that future program updates will include the status of contracts, the percentage of funds being used and the status of reimbursements. This data will also potentially reveal providers who may require technical assistance to submit upcoming reimbursements.

## 11. CEO Report

Dr. Saralyn Grass, Chief Executive Officer

Dr. Grass reported that JUMP legislation, in the amount of \$335,000, was passed by City Council's Neighborhoods Committee earlier that day. The \$5.8 million dollar funding from the Mayor's Office also passed. She also explained that KHA is a part of the Florida Alliance of Children's Councils and Trusts and several KHA leaders would be attending the annual FACCT conference on December 13-15 in Orlando.

Dr. Grass acknowledged the presence of our two liaisons beginning with JSO Chief Morris Halyard who provided an overview of the Newtown community event which provided fun and food to over 400 households.

On behalf of school Principals, Dr. Anna Dewese, DCPS, thanked the Board for their partnership and the additional dollars which will be used to expand afterschool seats.

Finally, Dr. Grass shared that KHA will be partnering with the First Baptist Church of Oakland to provide backpacks, toys and school supplies to students in the 32206 zip code on Christmas Eve.

## 12. Public Comments

Dr. Vicki Waytowich shared that there was a Candy Cane Lane event recently held at Emmett Reed which included several KHA providers. In addition, the Partnership for Child Health is working with Pastor Harris, from Mt. Olive Baptist Church, and St. Joseph's Missionary Church to provide space for members of the community to perform their work.

## 13. Board Discussion

Ms. Oliver reminded everyone that Deborah Sibley would be sending out potential dates for upcoming Board meetings.

## 14. Adjourn

The meeting was adjourned by Marsha Oliver at 1:45 pm.

## **Kids Hope Alliance Board Bylaws**

### **Article I.**

#### ***Name; Official Tagline***

Section 1.1 Name; Official Tagline. The Kids Hope Alliance (“KHA” or “Board”) is a public body existing as a board within the Executive Branch of the Consolidated Government of the City of Jacksonville. The official tagline for the Kids Hope Alliance is the "Kids Hope Alliance: The Jacksonville Partnership for Children, Youth and Families.”

### **Article II.**

#### ***Creation; Purpose; Jurisdiction***

Section 2.1 Creation. The KHA was created pursuant to City of Jacksonville Ordinance 2017-563-E, effective October 18, 2017 and codified in Chapter 77, *City of Jacksonville Ordinance Code*.

Section 2.2 Purpose. The KHA is responsible for comprehensively developing, overseeing, managing and implementing the Essential Services Plan for Kids (the “Plan”), as most recently adopted by the Board.

Section 2.3 Jurisdiction. The Kids Hope Alliance may implement the programs, services and activities under the Essential Services Plan for Kids throughout the General Services District (Duval County, Florida).

### **Article III.**

#### ***Board Powers; Policies; Hiring, Evaluating and Dismissing Chief Executive Officer***

Section 3.1 Powers of the Board. The Board’s powers and duties are set forth in Chapter 77, *City of Jacksonville Ordinance Code*, as may be amended (the “Ordinance”).

Section 3.2 Board Policies. The Board will be responsible for reviewing, developing and approving policies, consistent with the Ordinance and the Plan, to drive the direction, scope, and priorities of the Kids Hope Alliance.

Section 3.3 Hiring, Evaluating and Dismissing of Chief Executive Officer. The Board shall hire the Chief Executive Officer for the Kids Hope Alliance in accordance with the Ordinance. The Board shall create an annual process for evaluating and assessing the Chief Executive

Officer. The Board may dismiss the Chief Executive Officer by formal action with assistance from the City's Employee Services Department and consistent with the City's human resource policies and requirements.

**Article IV.**  
***Fiscal Authority***

Section 4.1 Fiscal Year. The KHA's fiscal year shall commence on October 1 and end on September 30. Consistent with the Ordinance and as authorized by the City's approved annual budget or other appropriation ordinance, the Kids Hope Alliance shall direct the expenditures of all funds annually budgeted and appropriated to KHA to fund children's services, activities and programs related thereto.

Section 4.2 Budget. The KHA proposed budget shall be prepared and submitted in accordance with the Ordinance.

**Article V.**  
***Membership; Attendance; Organization***

Section 5.1 Member. The Kids Hope Alliance shall consist of seven (7) voting members appointed by the Mayor and confirmed by the Council.

Section 5.2 Board Liaisons. There shall be four (4) permanent liaisons present at Board meetings which shall include the:

- a. State Attorney or Chief Assistant State Attorney
- b. Sheriff or the Under Sheriff
- c. Public Defender or Chief Assistant Public Defender
- d. Superintendent of Schools or Assistant Superintendent

Additionally, the Council President may annually assign a Council Member as a liaison. Liaisons shall not be considered members of the Board for Florida's Open Meetings Laws purposes.

Section 5.3 Terms. Voting members shall serve staggered four year terms or until their qualified successors have been appointed and confirmed. No member may serve more than two consecutive terms. Two members shall serve initial terms of two years and two members shall serve initial terms of three years.

Section 5.4 Attendance. Board members are expected to attend board meetings. Board members that are excessively absent from board meetings may be required to explain such absences to the City Council Rules Committee during a member's reappointment.

Section 5.5 Conducting Business. The Board will conduct its affairs consistent with the Organization of Boards and Commissions as codified in Chapter 50, *City of Jacksonville Ordinance Code*. The meetings of the KHA shall be conducted in accordance with *Robert's Rules of Order Newly Revised*.

Section 5.6 Removal. Members may be removed or replaced by the Mayor at any time with a two thirds vote of the council.

Section 5.7 Vacancy. If a member shall cease to be qualified for membership under the provisions of this Chapter while in office, then the member's term shall automatically expire and the office shall be vacant for purpose of appointing a new member. Each member vacancy shall be filled for the remainder of the respective member's unexpired term.

Section 5.8 Compensation. Members shall serve without compensation, pension or retirement benefits but may be reimbursed for travel and other expenses consistent with Chapter 106, Part 7, *Ordinance Code*.

**Article VI.**  
***Officers; Term; Elections; Duties and***  
***Responsibilities***

Section 6.1 Officers. The officers of the KHA are Chair, Vice-Chair, Treasurer and Secretary.

Section 6.2 Term. Officers shall be elected each June for a term of one year. A board member may serve as chair for no more than two consecutive terms.

Section 6.3 Election of Officers. The election of Board Officers shall take place at each June meeting of the Board, which may be preceded by a meeting of the Board's nominating committee. A nominating committee may be composed of the Board acting as a whole or such other Board membership as designated by the Chair. A Chair, Vice-Chair, Treasurer, and a Secretary shall be elected by the Board for a one-year term. Officers will be elected by a majority vote of the Board.

Section 6.4 Duties and Responsibilities:

- a) Chair. The Chair shall preside at all meetings of the KHA. The Chair shall designate from time to time such special committees as the Chair deems appropriate and shall designate the subject matter assigned to each committee for consideration. The Chair will appoint Chairs for each committee and designate the members for each committee. In the event of the Chair's absence, the Vice-Chair shall exercise all functions of the Chair for a period of up to sixty (60) days, at the expiration of which a special election shall be conducted by the KHA and a permanent Chair elected. The Chair will also serve as the Board's representative to the City Council, the media, and any other public and/or private organizations.
- b) Vice Chair. The Vice- Chair shall perform such duties as are assigned by the Chair. In the event the Chair's absence, the Vice-Chair shall exercise all functions of the Chair for a period of up to sixty (60) days, at the expiration of which a special election shall be conducted and a permanent Chair elected.
- c) Treasurer. Treasurer will Chair the Finance Committee and bring recommendations to the full board regarding all fiscal matters.

d) Secretary. KHA staff shall be responsible for keeping reasonable minutes for each Board meeting in accordance with Florida law, including committee, sub-committee meetings and task force meetings. The Secretary shall review and approve the minutes prior to Board approval. The Secretary shall perform such other duties as from time to time may be assigned by the Chair.

**Article VII.**  
***Meetings and Quorum***

Section 7.1 Regular Meetings. Consistent with Chapter 50, *City of Jacksonville Ordinance Code*, the KHA shall meet at least quarterly or at times at the call of the Chair.

Section 7.2 Code of Ethics. The KHA shall conduct all business according to law including Chapter 112 (Ethics in Government) and Chapter 602, *City of Jacksonville Ordinance Code* (The City of Jacksonville Ethics Code).

Section 7.3 Quorum. Four members physically present shall constitute a quorum of the Board.

Section 7.4 Open meetings/Sunshine laws. All Board meetings, including, but not limited to, committee meetings and any meetings between two or more Board members, shall be open to the public and compliant with Florida Open Meetings Laws, codified in Sections 286.011 and 286.0115, Florida Statutes. Meetings must be held in places in accordance with section 602.1208, *City of Jacksonville Ordinance Code*.

Section 7.5 Telephone/Virtual Participation by Member. Consistent with Florida laws governing local governmental entities, if a physical quorum of the Board has been met at a meeting, members may participate by telephone or virtually, including voting on matters, provided the reason for the member's physical absence is due to an extraordinary circumstance such as illness, out-of-town trips, an emergency situation or other comparable circumstances.

**Article VIII.**  
***Committees***

Section 8.1 Standing Committees. The Board shall have two standing committees: 1) Governance committee and 2) Finance Committee. A quorum of the standing committee shall consist of a majority of the committee members. Standing committees shall meet as needed and make recommendations to the Board within the jurisdiction of the respective standing committee. The Chair has the sole authority to suspend a standing committee, until it is deemed appropriate that the committee return to regular operation.

Section 8.2 Governance Committee. The Governance Committee consists of a minimum of three members. The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Directors. The Governance Committee shall also review and make recommendations regarding:

- Board assessments;
- CEO evaluations;
- Review of policies related to governance matters (i.e., CEO delegation authority);

- Hiring of CEO
- Grant Requests for Submissions
- Program Proposals (i.e. Request for Proposals, Sole Sources)

Section 8.4 Finance Committee. The Finance Committee consists of a minimum of three members. The Finance Committee is responsible for ongoing review and recommendations of the financial functions. The Finance Committee shall also review and make recommendations regarding:

- Annual Budget
- Financial Statements
- Grant Requests for Submissions
- Program Proposals (i.e. Request for Proposals, Sole Source)

Section 8.5 Ad Hoc Committees. The Chair may establish from time-to-time ad hoc committees that he/she deems necessary to properly conduct the affairs of the Alliance.

Section 8.6 Committee Quorum and Substitute Member Designation(s): If no quorum is present at any regular, special, or adjourned meeting of any committee of the Authority, then any available members of the Board who are not already members of such committee may be designated as substitute members to act at such meeting in the place and stead of absentee committee members. Any committee member may designate another member of the Board as a substitute member to act in his place and stead at any meeting where he/she cannot personally be present. In absence of such advance designation, the following persons, in the order named, are authorized to designate substitute committee members: the Board Chair, the chair of the committee, or the regular members of the committee present. Members designated as substitute committee members shall be treated as regular members for the purpose of determining whether a quorum is present and shall have full committee member rights (i.e., voting, participation, etc.).

#### **Article IX.**

#### ***Conflict of Interests; Voting Conflicts; Annual Sunshine, Public Record and Ethics Training, Appearances Before the Board***

Section 9.1 Conflict of Interests; Voting Conflicts. Board conflicts of interests and voting conflicts will be governed by Chapter 112, Part 3 (Code of Ethics for Public Officers and Employees), *Florida Statutes*, and Chapter 602 (Jacksonville Ethics Code), *City of Jacksonville Ordinance Code*. All potential Board conflicts of interests and voting conflicts should be reviewed by the Office of General Counsel or the City's Ethics Office.

Section 9.2 Annual Sunshine, Public Records and Ethics Training. In addition to the required training under Section 50.109, *City of Jacksonville Ordinance code*, the Office of General Counsel in consultation with the City's Ethics Office shall provide annual training to the Board regarding Florida's sunshine, public records and ethics laws.

Section 9.3 Appearances Before the Board. The Board shall allow for a public comment period during each Board and committee meeting. There will be a three (3) minute time limit on any presentation and the public comment period shall be limited to fifteen (15) minutes. As permitted by section 286.0114 Florida Statutes, the Board Chair may decline to hear any matter

that does not relate to a particular agenda item; is not practicable for a particular meeting; or is outside the Board's jurisdiction. Those requesting to speak shall be called upon on a first come, first-serve basis. The Chair is authorized to implement other reasonable procedures for the smooth and effective operation of the public comment period. At the discretion of the Chair, the Chair may further recognize any individual to address the Board during the discussion of a particular agenda item.

**Article X.**  
***Amendment***

Section 10.1 Amendment; These Bylaws shall be amended by a majority vote of the KHA Board in any manner consistent with the provisions of Chapter 50 and 77 of the *City of Jacksonville Ordinance Code* at any meeting-

**Article XI.**  
***Applicable Laws***

Section 11.1 Applicable Laws. KHA and its staff and employees shall be governed by the Florida's Open Meetings Laws, Public Records Law, and Ethics Laws as codified in Chapters 286, 119, and 112, Part 3, *Florida Statutes*, as applicable, and the ethics laws codified in Chapter 602, *City of Jacksonville Ordinance Code*.

Adopted by the Board on December 8, 2021.



**KIDS HOPE ALLIANCE**

**DOJ- Project RISE**

**Grant Period: October 1, 2023 to September 30,2024**

**Report Period: October 1, 2023 - December 31, 2023**

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	<b>Current Budget A</b>	<b>Actual Year to Date B</b>	<b>Encumbered Year to Date C</b>	<b>Remaining Budget D = A-B-C</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 300,000	\$ -		\$ (300,000)
Interfund Transfer	\$ -	\$ -		\$ -
<b>Total Revenues</b>	<b>\$ 300,000</b>	<b>\$ -</b>		<b>\$ (300,000)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 32,000	\$ 6,463	\$ -	\$ 25,537
Grants and Aids	\$ 268,000	\$ 25,014	\$ 242,986	\$ -
<b>Total Expenditures</b>	<b>\$ 300,000</b>	<b>\$ 31,477</b>	<b>\$ 242,986</b>	<b>\$ 25,537</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (31,477)</b>	<b>\$ (242,986)</b>	<b>\$ (274,463)</b>

Purpose of Grant:

The purpose of the Project RISE grant is to develop and implement prevention strategies at an individual and community level to increase resiliency of children and youth exposed to violence.

Additional Information:

This grant is in year 2 of 3.

Drawdown of funds will be requested in January.

**KIDS HOPE ALLIANCE**

**SAMHSA - JSOCC**

**Grant Period: September 30, 2022 to June 30, 2024**

**Report Period: September 30, 2022 - December 31, 2023**

	<b>Current Budget A</b>	<b>Actual Year to Date B</b>	<b>Encumbered Year to Date C</b>	<b>Remaining Budget D = A-B-C</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ 769,185		\$ (230,815)
Intrafund Transfer	\$ 75,000	\$ 75,000		-
<b>Total Revenues</b>	<b>\$ 1,075,000</b>	<b>\$ 844,185</b>		<b>\$ (230,815)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 74,500	\$ 50,482	\$ -	\$ 24,018
Internal Service Charges	\$ 500	\$ -	\$ -	\$ 500
Grants and Aids	\$ 1,000,000	\$ 877,577	\$ 122,423	-
<b>Total Expenditures</b>	<b>\$ 1,075,000</b>	<b>\$ 928,060</b>	<b>\$ 122,423</b>	<b>\$ 24,517</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (83,875)</b>	<b>\$ (122,423)</b>	<b>\$ (206,297)</b>

Purpose of Grant:

The purpose of this grant is to improve mental health outcome and youth with serious emotional disturbance (SED) and their families.

Additional Information:

This 4 year grant was scheduled to end September 2023 but was granted a no-cost extension until June 30, 2024.

Drawdown of funds will be requested in January.

**KIDS HOPE ALLIANCE**  
**SAMHSA - reCAST**

**Grant Period: September 30, 2023 to September 29, 2024**

**Report Period: September 30, 2023 - December 31, 2023**

	<b>Current Budget A</b>	<b>Actual Year to Date B</b>	<b>Encumbered Year to Date C</b>	<b>Remaining Budget D = A-B-C</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ 25,278		\$ (974,722)
Intrafund Transfer	\$ -	\$ -		\$ -
<b>Total Revenues</b>	<b>\$ 1,000,000</b>	<b>\$ 25,278</b>		<b>\$ (974,722)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 40,000	\$ 11,676	\$ -	\$ 28,324
Grants and Aids	\$ 960,000	\$ 79,348	\$ 880,652	\$ -
<b>Total Expenditures</b>	<b>\$ 1,000,000</b>	<b>\$ 91,024</b>	<b>\$ 880,652</b>	<b>\$ 28,324</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (65,746)</b>	<b>\$ (880,652)</b>	<b>\$ (946,397)</b>

**Purpose of Grant:**

The purpose of this grant is to improve behavioral health, empower community residents, reduce trauma, and sustain community change for high-risk youth and their families.

**Additional Information:**

This grant is in year 3 of 3.

Drawdown of funds will be requested in January.

**KIDS HOPE ALLIANCE**  
**SAMHSA - CREATE**

**Grant Period: September 30, 2023 to September 29, 2024**

**Report Period: September 30, 2023 - December 31, 2023**

	<b>Current Budget A</b>	<b>Actual Year to Date B</b>	<b>Encumbered Year to Date C</b>	<b>Remaining Budget D = A-B-C</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ -		\$ (1,000,000)
Intrafund Transfer	\$ 75,000	\$ 75,000		\$ -
<b>Total Revenues</b>	<b>\$ 1,075,000</b>	<b>\$ 75,000</b>		<b>\$ (1,000,000)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 75,000	\$ -	\$ -	\$ 75,000
Grants and Aids	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
<b>Total Expenditures</b>	<b>\$ 1,075,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,075,000</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>

Purpose of Grant:

This grant will provide mental health services for children with serious emotional disturbances, targeting children identified by SAMHSA—children and youth with special health care needs (CYSHCN), youth transitioning from pediatric to adult care (HCT), and LGBTQ+ children and youth.

Additional Information:

This grant is in year 1 of 4. Contract with Managed Access is in the process of being drafted.

## KIDS HOPE ALLIANCE

### Comprehensive Anti-gang Youth Program

Grant Period: October 1, 2022 to September 30, 2024

Report Period: October 1, 2022- December 31, 2023

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	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 162,865	\$ 88,489		\$ (74,376)
Interfund Transfer	\$ 67,040	\$ 67,040		\$ -
<b>Total Revenues</b>	\$ 229,905	\$ 155,529		\$ (74,376)
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 80,875	\$ 54,780	\$ -	\$ 26,095
Grants and Aids	\$ 149,030	\$ 114,993	\$ 34,037	\$ -
<b>Total Expenditures</b>	\$ 229,905	\$ 169,773	\$ 34,037	\$ 26,095
<b>Total Revenues Less Expenditures</b>	\$ -	\$ (14,244)	\$ (34,037)	\$ (48,281)

**Purpose of Grant:**

The purpose of this grant is to provide intervention in three areas: community mobilization, opportunities provision, and social interventions.

**Additional Information:**

This grant was originally scheduled to end in September 2023 but was granted a no-cost extension until September 30, 2024.

Drawdown of funds will be requested in January.

**KIDS HOPE ALLIANCE**  
**Criminal Justice Reinvestment Grant**

**Grant Period: October 1, 2023 to September 30,2024**

**Report Period: October 1, 2023 - December 31, 2023**

	<b>Current Budget A</b>	<b>Actual Year to Date B</b>	<b>Encumbered Year to Date C</b>	<b>Remaining Budget D = A-B-C</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 400,000	\$ 100,000		\$ (300,000)
Interfund Transfer	\$ 85,000	\$ 85,000		\$ -
<b>Total Revenues</b>	<b>\$ 485,000</b>	<b>\$ 185,000</b>		<b>\$ (300,000)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 44,134	\$ 5,109	\$ -	\$ 39,025
Grants and Aids	\$ 440,866	\$ 41,195	\$ 399,671	\$ -
<b>Total Expenditures</b>	<b>\$ 485,000</b>	<b>\$ 46,304</b>	<b>\$ 399,671</b>	<b>\$ 39,025</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 138,696</b>	<b>\$ (399,671)</b>	<b>\$ (260,975)</b>

**Purpose of Grant:**

The purpose of this grant is to provide services for youth who reside in Duval County with Substance Abuse and mental health problems that are at risk for entry into the criminal or juvenile justice systems.

**Additional Information:**

This grant is in year 3 of 3.

Reimbursement for this grant is requested on a quarterly basis. \$100K is received in advance quarterly.

**KIDS HOPE ALLIANCE**  
**KHA Trust Fund**  
**Report Period: October 1, 2023 - December 31, 2023**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	Full Year Projection E	Budget Variance F = A-E
<b>REVENUES:</b>							
Contributions from General Fund	\$ 428,000	\$ 428,000	\$ 107,000		\$ (321,000)	\$ 428,000	\$ -
<b>Total Revenues</b>	<b>\$ 428,000</b>	<b>\$ 428,000</b>	<b>\$ 107,000</b>		<b>\$ (321,000)</b>	<b>\$ 428,000</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Subsidies & Contributions to Private Org.	\$ 430,293	\$ 430,293	\$ 72,987	\$ 122,000	\$ 235,306	\$ 430,293	\$ -
<b>Total Expenditures</b>	<b>\$ 430,293</b>	<b>\$ 430,293</b>	<b>\$ 72,987</b>	<b>\$ 122,000</b>	<b>\$ 235,306</b>	<b>\$ 430,293</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (2,293)</b>	<b>\$ (2,293)</b>	<b>\$ 34,013</b>	<b>\$ (122,000)</b>	<b>\$ (85,694)</b>	<b>\$ (2,293)</b>	<b>\$ -</b>

Prior Year Carry-Over	\$ 2,293
Budget Difference	<u>\$ -</u>

**KIDS HOPE ALLIANCE**  
**American Rescue Plan (ARP) Fund**  
**Report Period: October 1, 2023 - December 31, 2023**

	<b>Original Budget</b>	<b>Current Budget A</b>	<b>Actual Year to Date B</b>	<b>Encumbered Year to Date C</b>	<b>Remaining Budget D = A-B-C</b>	<b>Full Year Projection E</b>	<b>Budget Variance F = A-E</b>
<b>ARP Funding</b>							
KHA- Youth Civic Engagement Pilot Program	\$ 170,000	\$ 170,000	\$ -	\$ -	\$ 170,000	\$ 170,000	\$ -
KHA- Mayor's Literacy Initiative	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -
Afterschool/Summer Literacy	\$ 1,900,000	\$ 1,900,000	\$ -	\$ -	\$ 1,900,000	\$ 1,900,000	\$ -
Teacher Training and Coaching in Literacy	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 750,000	\$ 750,000	\$ -
Intensive Summer Literacy	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ -
Early Literacy Initiatives	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
Mayor's Youth at Work Partnership	\$ 890,215	\$ 890,215	\$ -	\$ -	\$ 890,215	\$ 890,215	\$ -
<b>Total Expenditures</b>	<b>\$ 4,910,215</b>	<b>\$ 4,910,215</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,910,215</b>	<b>\$ 4,910,215</b>	<b>\$ -</b>

**KIDS HOPE ALLIANCE**  
**KHA- Youth Travel Trust Fund**  
**Report Period: October 1, 2023 - December 31, 2023**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	Full Year Projection E	Budget Variance F = A-E
<b>REVENUES:</b>							
Earnings on Investment	\$ -	\$ -	\$ 665		\$ -	\$ -	\$ (665)
Contributions from General Fund	\$ 50,000	\$ 50,000	\$ 12,500		\$ (37,500)	\$ 50,000	\$ -
<b>Total Revenues</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 13,165</b>		<b>\$ (37,500)</b>	<b>\$ 50,000</b>	<b>\$ (665)</b>
<b>EXPENDITURES:</b>							
Subsidies & Contributions to Private Org.	\$ 96,522	\$ 96,522	\$ -	\$ -	\$ 96,522	\$ 96,522	\$ -
<b>Total Expenditures</b>	<b>\$ 96,522</b>	<b>\$ 96,522</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 96,522</b>	<b>\$ 96,522</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (46,522)</b>	<b>\$ (46,522)</b>	<b>\$ 13,165</b>	<b>\$ -</b>	<b>\$ 59,022</b>	<b>\$ (46,522)</b>	<b>\$ (665)</b>

Prior Year Carry-Over	\$ 46,522
Budget Difference	<u>\$ -</u>

Additional Notes:  
Currently, there are three applications going through the approval process totaling \$38,687

**KIDS HOPE ALLIANCE**  
**Jacksonville Upward Mobility Program (JUMP)**  
**Report Period: October 1, 2023 - December 31, 2023**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	Full Year Projection E	Budget Variance F = A-E
<b>REVENUES:</b>							
Contributions from General Fund	\$ 350,850	\$ 350,850	\$ 87,713		\$ (263,138)	\$ 350,850	\$ -
<b>Total Revenues</b>	<b>\$ 350,850</b>	<b>\$ 350,850</b>	<b>\$ 87,713</b>		<b>\$ (263,138)</b>	<b>\$ 350,850</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Trust Fund Authorized Expenditures	\$ 450,850	\$ 450,850	\$ -	\$ 50,000	\$ 400,850	\$ 450,850	\$ -
<b>Total Expenditures</b>	<b>\$ 450,850</b>	<b>\$ 450,850</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 400,850</b>	<b>\$ 450,850</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (100,000)</b>	<b>\$ (100,000)</b>	<b>\$ 87,713</b>	<b>\$ (50,000)</b>	<b>\$ 137,713</b>	<b>\$ (100,000)</b>	<b>\$ -</b>

Prior Year Carry-Over	\$ 100,000
Budget Difference	<u>\$ -</u>

Additional Notes:  
This fund will be utilized for the RFP recently approved by the Board.



**BOARD POLICY  
ADVANCE PAYMENT POLICY**

<b>Section:</b>	Finance		
<b>Subject:</b>	Advance Payments and Recouping Advance Payments		
<b>Effective Date:</b>	August 18, 2021	<b>Review Date:</b>	November 16, 2022
<b>Approved: KHA Board, November 16, 2022</b>			

**AUTHORITY:**

Ordinance Code, Section 77.109(a)(9) – Kids Hope Alliance Powers:

KHA in developing, overseeing, implementing and managing the Essential Services Plan for Kids under this Chapter shall have the following powers to: Advance funds up to 25 percent of the contract amount to Providers, Small Providers and Agencies, subject to applicable Board rules and policies, for the purpose of providing the start-up funds necessary to commence services.

**POLICY:**

The CEO, or the CEO’s designee, may approve advances in accordance with Section 77.109(a)(9), Ordinance Code, and this Policy. The amount of an advance shall not exceed 25 percent of the contracted amount for the then current term of the contract.

If a Provider, Small Provider or Agency is requesting an advance, and the contract is funded by ~~the~~ Kids Hope Alliance with funds from a grant or other source of funds outside the City of Jacksonville, the amount of the advance shall only be available to the extent the funds have been received and appropriated by the Jacksonville City Council, and will follow the guidelines of the granting agency.

**PROCEDURE:**

1. Upon execution of a contract with the Kids Hope Alliance, the Small Provider, Provider or Agency will submit an Advance Payment Option Form indicating the percentage they are requesting, which can range from 0% to ~~20~~5% (or other amount if funded with outside funds). KHA Finance will forward a payment request to the City of Jacksonville General Accounting Division for processing of the requested advance.

## **RECOUPING THE ADVANCE:**

The advance shall be recouped in accordance with the following:

1. The advance payment shall be recouped starting in the payment period (month or quarter) that is halfway through the current term of the contract or the program. For example, for a 12-month contract that begins August 1 and is payable monthly, recoupment of the advance will begin by reducing the monthly payment for February. If the halfway point is in the middle of a payment period, recoupment of the advance will start in the following payment period. For a 12--month contract with a program that only runs the length of the school year, the repayment of the advance would begin starting month 5.

The advance will be repaid during each payment period remaining under the contract in equal installment amounts determined by dividing the total amount of the advance by the total payment periods remaining in the current term of the contract. If the amount otherwise payable for any payment period is not sufficient to cover the applicable recoupment amount, the balance shall be paid from the next monthly or quarterly payment amount. The intent is to repay the advance in full by the end of the current contract term or end of program and to make no other advances or payments for any renewal term, program or new contract until the advance has been repaid in full.

2. The CEO may extend the advance payback period as needed based on extenuating circumstances, such as natural disasters or extreme financial hardship, provided that the CEO, or the CEO's designee, and the Small Provider, Provider or Agency have worked out a repayment plan that is acceptable to KHA in the CEO's reasonable discretion.
3. A Small Provider, Provider or Agency will not receive an advance or payments for any renewal term, or any new contract for essentially the same services, until the advance for a prior term or contract is fully recouped.
4. A Small Provider, Provider or Agency at any time may elect to pay back the advance sooner than required under this Policy.



**BOARD POLICY  
AUDITED FINANCIAL STATEMENT  
REQUIREMENTS**

<b>Section:</b>	Finance		
<b>Subject:</b>	Audited Financial Statement Requirements		
<b>Effective Date:</b>	May 19, 2021	<b>Review Date:</b>	December 8, 2021
<b>Approved: KHA Board, December 8, 2021</b>			

**AUTHORITY**

Ordinance 77.109 (a) (18) – Kids Hope Alliance Powers  
 Kids Hope Alliance in developing, overseeing, implementing and managing the Essential Services Plan for Kids under this Chapter shall have the following powers to: Make and adopt bylaws, rules, regulations and policies for the Board’s guidance, operation, and governance; however, the Board’s bylaws, rules, regulations and policies shall not be inconsistent with this Chapter, Federal or State laws or other applicable City ordinances.

**PURPOSE:**

The Procurement Code under Chapter 126 does not require providers and agencies awarded contracts to submit audited financial statements. As such, the purpose of this policy is to create requirements for Providers and Small Providers funded by the Kids Hope Alliance to submit financial statements to determine their ongoing financial standing.

**POLICY**

I. Providers and Small Providers with cumulative annual payment amounts funded by Kids Hope Alliance less than \$200,000 shall furnish the Kids Hope Alliance annual unaudited financial statements certified as to its accuracy by the Board Chair. The statements must be submitted within 90 days of the close of the Provider’s or Small Provider’s fiscal year.

II. Providers and Small Providers with cumulative annual payment amounts funded by Kids Hope Alliance from \$200,000 to \$750,000, shall furnish the Kids Hope Alliance a

copy of an audit report in accordance with Generally Accepted Auditing Standards (GAAS) issued by the Auditing Standards Board of the American Institute of Certified Public Accountants (AICPA). This report shall be due within 180 days of the close of the Provider's or Small Provider's fiscal year.

III. Providers and Small Providers with cumulative annual contract amounts funded by Kids Hope Alliance more than \$750,000, shall furnish the Kids Hope Alliance a copy of an audit report conducted in accordance with both GAAS and Government Auditing Standards (GAS), issued by the Comptroller General of the United States, and if applicable the provisions of the Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Organizations," of its financial affairs. This report shall be due within 180 days of the close of the Provider's or Small Provider's fiscal year.

KHA shall have the authority to waive the audit requirements related to Government Auditing Standards under any of the following conditions:

- If KHA recognizes that the cost of implementing such an audit requirement adds substantially to the total cost of the audit; or
- If KHA is the only entity that is requiring that the audit be conducted in accordance with Government Auditing Standards; or
- The recipient provides other requested information that in the opinion of KHA satisfies the Government Auditing Standards requirements; or
- If the recipient will no longer receive funding from KHA in a future year due to dissolution of its operation

PROCEDURE:

1. Submission of financial statements shall be a deliverable included in the contract requirements for Providers and Small Providers.
2. The Kids Hope Alliance (Finance Department) shall maintain a worksheet to track the due date for financial statements or audit reports to be submitted by Providers and Small Providers. The Finance Department will also provide an annual report to the KHA Finance Committee on the status of all contractors' audits.
3. When the financial statements or audit report is received, the Kids Hope Alliance Finance Director or designee shall review the financial statements or audit and the management letter from the audit for financial viability and any evidence of internal control weakness.
4. If the financial statements or audit report has not been received by the required date, no payments will be made under any Kids Hope Alliance contracts until the audit report has been submitted.
5. If the financial statements, audit or management letter from the audit reveals evidence of financial instability or internal control weakness, the Finance Department will present the findings to the Kids Hope Alliance Finance Committee. Kids Hope Alliance Finance Committee will then review and recommend appropriate action to the Board.

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**BOARD ACTION ITEM:** GRANT APPLICATION: AI FOR HUMAN AGENCY

**BOARD ACTION NUMBER:** 24-001

**CATEGORY:** ALL

**GOVERNANCE MEETING:** JANUARY 16, 2024

**FINANCE MEETING:** JANUARY 16, 2024

**BOARD MEETING:** JANUARY 24, 2024

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**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

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**REQUESTED ACTION:**

The Board is asked to:

1. Approve the application for the AI for Human Agency grant.
2. Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, and all other documents necessary to comply with grant requirements, if awarded, including direct contracts with the partner identified within the grant.

**NARRATIVE:**

KHA has applied for the AI for Human Agency grant to provide a web based Artificial Intelligence solution to those seeking information regarding services for children and youth in Duval County. The grant was made to known to KHA after the last Board meeting and the deadline was before the following Board meeting. The implementation would allow a parent or caregiver to interact with a user-friendly AI tool that will guide their search by asking relevant questions. The technology will enhance the user's experience by quickly generating a comprehensive list of available desired services. Moreover, through an intuitive conversational interface the user who may not know what types of services are offered will be introduced to the various categories of programming and helped to understand the specifics of those they are interested in learning more about. This technology will provide an intuitive automated solution to help the community quickly and accurately navigate the ever-growing list of services for children and youth in Jacksonville.

KHA prepared this application with NLP Logix, our partner for advanced analytics and machine learning,

**FISCAL IMPACT:**

Grant awards \$300,000 with no required cash match.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.

- Vote to approve action item with amendments. If checked, the following amendment to the item is approved:

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Board Secretary Signature: \_\_\_\_\_  
*(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment A

Funding Opportunity Name: AI for Human Agency Date: 12-8-23  
 Deadline(s): December 22, 2023 Size of Award: 24 months - \$300,000  
 Required Match Needed? No If yes, amount and funding: In-kind or cash match is required: Enhancement  
 Funding Needed? No If yes, amount and funding Index Code:

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant?	X		
	Is the grant consistent with KHA's Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X		
		X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			X
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
Matching Requirements	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?	N/A		
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?		X	
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant provide funding for additional resources?	N/A		
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?		X	
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?		X	
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	N/A		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?	X		
Youth Served	How many children and/or youth will be served?	All families in KHA's portfolio would have access		

Decision to Write This Proposal:  X  Yes, pursue   No, do not Pursue  
 Notes:

Approved by:  *Sacalyn Grass*  Date:  12-8-23

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**BOARD ACTION ITEM:** MAYOR’S YOUTH AT WORK PARTNERSHIP (MYAWP), ESC-0315-21, GOODWILL INDUSTRIES OF NORTH FLORIDA, INC.

**CATEGORY:** WORKFORCE DEVELOPMENT

**BOARD ACTION NUMBER:** 24-002

- GOVERNANCE MEETING:** JANUARY 16, 2024
- FINANCE MEETING:** JANUARY 16, 2024
- BOARD MEETING:** JANUARY 24, 2024

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**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS  
**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

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**REQUESTED ACTION:**

The Board is asked to:

- 1) Amend ESC-0315-21 Mayor’s Youth at Work Partnership (MYAWP) program contract with Goodwill Industries of North Florida, Inc. to increase maximum indebtedness by \$1,250,000.
- 2) Authorize the CEO of Kids Hope Alliance to execute a contract and any other documents necessary to accomplish the purpose of the approval in (1) above.

**NARRATIVE:**

Mayor’s Youth at Work Partnership (MYAWP) program, ESC-0315-21 as awarded to Goodwill Industries of North Florida, Inc., overarching goal is to provide participating youth and young adults with a set of work-related skills and experiences that prepare them to succeed in employment.

The current recommendation is to provide an additional \$1,250,000, (\$359,786 from general fund dollars and \$890,214 from ARP dollars) which was provided by the Mayor’s office for this purpose, to increase the number of participants for Summer 2024 from 300 participants to 600 participants. The City of Jacksonville is committed to creating positive career pathways for youth and young adults in Duval County.

**FISCAL IMPACT:**

The provider listed above will receive additional funding as indicated above in the amount not to exceed \$1,250,000, which will bring their current contract total to \$2,550,000.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.

Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

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Board Secretary Signature: \_\_\_\_\_  
*(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_