



BOARD MEETING AGENDA
Wednesday, October 16th, 2019
10:00 AM - 12:00 PM

		<u>Page #</u>
1. CALL TO ORDER	Kevin Gay	
2. APPROVAL OF THE MINUTES	Kevin Gay	03
3. REPORT OF THE CHAIR	Kevin Gay	
4. CEO'S REPORT	Donald Horner III	
5. FINANCE COMMITTEE REPORT	Tyra Tutor	09
• Financial Report – August 31, 2019		
• Budget Updates		
6. GOVERNANCE COMMITTEE REPORT	Dr. Barbara Darby	
7. CONSENT AGENDA <i>(open for public comment prior to vote)</i>	Dr. Saralyn Grass	
*All items can be pulled for discussion		
<hr/>		
• Communities in Schools Funding Recommendations		32
West Jax Bridge to Success and Mayport Middle School		
<i>(Approved at Governance and Finance Committees)</i>		
• 21 st Century Community Learning Center Grant Renewal		34
Cedar Hill and Gregory Drive		
<i>(Approved at Governance and Finance Committees)</i>		
• 21 st Century Community Learning Center Grant Renewal		36
San Jose and Hyde Park		
<i>(Approved at Governance and Finance Committees)</i>		
• Criminal Justice Mental Health and Substance Abuse		38
Reinvestment Grant		
<i>(Approved at Governance and Finance Committees)</i>		
• Don't Miss a Beat Youth Travel Trust Fund Request		40
<i>(Approved at Governance and Finance Committees)</i>		

- Memorandum of Understanding with the Duval County School Board: 21st Century Community Learning Centers
(Approved at Governance and Finance Committees) 41
 - College Success and Access Program
(Approved at Governance and Finance Committees) 43
-

8. STAFF UPDATES

- RFP Updates Dr. Saralyn Grass
- Efficacy Report Presentation Travis Williams
- Healthy Families Mary Nash & Marsha Davis
- Results Based Accountability Tyrica Young
- DCPS Data Sharing Dr. Saralyn Grass

9. SUBJECT MATTER EXPERT PRESENTATION:

- Improving Quality in Early Learning Michele Watson,
Florida Children’s Council

10. PARTNER PRESENTATION:

- Susan King, President/CEO, Feeding Northeast Florida
- Gregory Pittman, Director of School Based Programs, Daniel Kids

11. BOARD DISCUSSION

12. PUBLIC COMMENTS

13. ADJOURN

Kids Hope Alliance

The Jacksonville Partnership for Children, Youth and Families

1095 A. Philip Randolph Blvd.

Jacksonville, FL 32206

Board Meeting Minutes

Meeting Information

Date: September 18, 2019

**Location: 1095 A. Philip Randolph Blvd.
1st floor, Multipurpose Room**

Board Member Attendance

Y	Kevin Gay- Chair	N	Tyra Tutor
Y	Dr. Barbara Darby	N	Dr. Marvin Wells
N	Rebekah Davis	Y	Donna Orender
Y	Rose Conry		

Advisory: Rob Mason, Office of the Public Defender; Dana Kriznar, Duval County Public Schools; Laura Lothman, Office of the State Attorney

City Staff: Julia Davis, Dawn Lockhart, and Johnnie Gaffney

KHA Staff: Donnie Horner, Delores Williams, Cynthia Nixon, Saralyn Grass, Mary Nash, Lenora Wilson, Dae Lynn Helm, Ruth Waters, Chris McNeilly, Lissette Maldonado, Katoia Wilkins, LaRaya Strong, Joyce Watson, Jerelyn Allen, Mary Nash, Tyrica Young, Travis Williams, Sylvester Pinckney, Deborah Sibley and Terri Anderson, Sharon Carpenter, Delphine Brock, Sherrill Smith Hensley

Guest: [9.18.19 Board mtg Guest sign in sheet.pdf](#)

Agenda Items

Action/Outcome

CALL TO ORDER

Kevin Gay called the meeting to order at 10:03 am. Chairman Gay went over the emergency exit plan and explained that comment cards are available for anyone wishing to speak to an item or for general comments at the conclusion of the meeting.

CHAIRMAN'S REPORT

Chairman Gay thanked Dr. Darby for chairing the meeting last month in his absence. Chairman Gay thanked the leadership team and staff for all that they are doing. Chairman Gay also talked about the Essential Services Plan and working with Rodger Belcher to provide data to City Council. Chairman Gay said the Governance Committee did not meet due to the hurricane and so he attended the KHA Finance meeting and wanted to acknowledge Vicki Waytowich, CEO of the Partnership for a Child- Health, for working with KHA to secure a 4-million-dollar grant to continue the work through 2023. Chairman Gay also thanked Ms. Nixon for coming today following her arrival from a trip.

<p>APPROVAL OF THE MINUTES</p>	<p>Chairman Gay asked for approval of the August 21st Board summary. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay asked if there was any discussion or comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. The motion to approve the Board summary was passed.</p>
<p>CEO REPORT</p>	<p>Donnie Horner, Acting CEO for Kids Hope Alliance, thanked the Board for all their work and mentioned some internal changes to KHA that will help streamline process. Other topics he highlighted were, the rebranding of our building, data presentation for City Council scheduled for October and the partnership meeting with Duval County Schools for data sharing. Mr. Horner thanked and congratulated Ms. Waytowick for helping KHA secure a grant to continue their work and talked about board material being distributed in a timely manner.</p>
<p>FINANCE COMMITTEE REPORT</p>	<p>Cynthia Nixon gave the Finance Committee updates. Mrs. Nixon said the Finance Committee met on September 11th. The finance report goes through July 31th. Mrs. Nixon said that everything is on track and that the Finance Committee approved all the action items being presented today with the exception of the last two. The items approved by the Finance Committee were discussed in detail before approval.</p>
<p>GOVERNANCE COMMITTEE REPORT</p>	<p>Dr. Darby said that the Governance Committee did not meet due to Hurricane Dorian.</p>
<p>NEW BUSINESS ACTION ITEM</p>	<p><u>Dae Lynn Helm introduced 21st Century Contract Extension-Hyde Park Elementary and San Jose Elementary.</u> The Board is asked to approve a contract extension for the Florida Department of Education 21st Century Community Learning Centers (San Jose and Hyde Park Elementary Schools) Grant for the period of August 1, 2019 thru September 30, 2019, increasing available grant funds by \$63,281 and authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements. Dr. Darby</p>

	<p>made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><u>Dae Lynn Helm introduced 21st Century Contract Extension- Cedar Hill and Gregory Drive.</u> The Board is asked to approve the extension of contracts for the Florida Department of Education 21st Century Community Learning Centers (Cedar Hills and Gregory Drive elementary schools) Grant for the period of September 1, 2019 thru September 30, 2019, increasing available grant funds by \$140,000 and authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p>ACTION ITEMS</p>	<p><u>Mary Nash introduced Healthy Families Contract Extension.</u> The Board is asked to approve recommending a renewal to the following procurement award, to be executed for 3 months from October 1, 2019 - December 31, 2019. The Northeast Florida Healthy Start Coalition will receive funding in the amount of \$452,584.75. The Northeast Florida Healthy Start Coalition, Inc. became the subcontractor for Healthy Families Jacksonville services on October 1, 2016 and continues to provide those services currently. The current recommendation will allow time to consider a competitive bid process. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. Ms. Orender asked if there was enough time to prepare for what needs to be done? Ms. Nash responded yes, and that leadership and the Ounce of Prevention are reviewing the possibilities of bringing this in house and that there is still enough time to get out a Request for Proposal if needed.</p>

	<p>Chairman Gay stated that KHA staff work on a process and present the alternatives to the board. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p>ACTION ITEMS</p>	<p><u>Mary Nash introduced Full-Service Schools Contract Renewal.</u> The Board is asked to approve recommending a renewal to the following contracts, to be executed for 12 months from October 1, 2019 – September 31, 2020. The Sub-contractors are Jewish Family Services, Children’s Home Society, Child Guidance Center, and Daniel. Kevin Gay asked Ms. Nash to explain the difference between Full-Service School and Full Service Plus. School Plus therapists have a 1 to 1 ratio while the Full-Service schools, have therapists that travel between schools. Chairman Gay asked for a motion to approve. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. The Board inquired about the progress of the program. Dr. Darby asked about future funding and what is available to continue the program. Dana Kriznar, with DCPS stated that her board is working on legislation to address funding to add more schools. The Board discussed making changes to the requirements if needed and asked how involved staff is when it comes to making sure that the agencies are doing what is required. Keto Porter of United Way explained what services are provided to the schools and the success of the program. Dr. Grass said that the requirements can be changed if needed. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion to approve was passed.</p> <p><u>Ruth Waters introduced Substance Abuse and Mental Health Services Administration (SAMHSA) Contract Period Extension.</u> The Board is asked to authorize a no cost extension for contract with Managed Access to Child Health, Inc., funded by the SAMHSA [Substance Abuse and Mental Health Services Administration], HHS, contract titled “High-Fidelity WrapAround Services & Integrated Care Coordination for Children and their Families” for the period September 30, 2019 through September 29, 2020; and authorize the CEO to execute any contract or legal document consistent with the intent of the for going authorizations. This 4-year contract has been extended for another year from an end date of 9/29/2019 to an end date of 9/29/2020. The notice of award was issued on</p>

September 5, 2019. Chairman Gay asked for a motion. Dr. Darby made the motion and Donna Orender seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

Tyrica Young introduced Afterschool Meals Program Grant.

The Board is asked to approve the grant renewal for the Florida Department of Health/ Bureau of Child Nutrition Programs Grant for the period of October 1, 2019 thru September 30, 2020, in an amount up to \$1,400,000. Authorize the CEO to sign a grant contract and other documents necessary to meet the grant requirements. Ms. Young said that we are serving about 44 community sites and that she also wanted to mention that Duval County Public Schools (DCPS), has decided to run the school-based sites, and this will cause a decrease in the revenue for this program. Dr. Darby made the motion and Donna Orender seconded it. Chairman Gay opened the floor for discussion and public comments. Chairman Gay explained that during the finance committee meeting it was discussed that some staff will be affected by the decrease in funds and that Dr. Wells had asked if this would affect the number of children being served. DCPS will be supplying the meals for their afterschool programs. Dr. Darby asked that the Board be kept posted on the staff positions that are affected. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

John Everett introduced No Cost Extension and contract Amendment for 100 Black Men Summer Success Summit & Summer Institute.

The Board is asked to approve a no-cost extension of the contract with 100 Black Men from October 1, 2019 to December 31, 2019 allowing 100 Black Men to submit a revised budget to reflect actual expenses incurred in providing the program to be substituted for the budget in the contract and authorize the CEO to execute an amendment to the contract or other legal documents necessary to execute the contract. Chairman Gay asked for a motion to approve the request. Rose Conry made the motion and Dr. Darby seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Darby asked about the budget and

	<p>for Mr. Everett to explain this request. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><u>Katoia Wilkins introduced Funding Transfer Request for the Juvenile Justice Prevention and Intervention.</u> The Board is asked to approve increasing funding available for award under the Juvenile Justice Prevention and Intervention RFP by \$195,600. The RFP original amount of \$507,016.00 will be increased by \$195,609.00 bringing the new total of the RFP to \$702,625.00. Donna Orender made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. Ms. Wilkins explained in more detail about this request and how the funds came to be available. Ms. Wilkins said that the RFP is ready, but the transition team is looking at making some changes before it is released. Laura Lambert, with the State Attorney Office, gave some background information on the process for the transition and the importance of making sure that everything is in places and covered before moving if to KHA. Ms. Wilkins said that hopefully it will be released in January of next year. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p>BOARD COMMENTS</p>	<p>Dr. Darby said she would like staff to provide updates on items that the Board approves. What is the status of the programs and what is happening with them? She would like to know how many applications were received when an RFP is released, what were the scores and to be provided with a timeline for completion of the process.</p>
<p>PUBLIC COMMENTS</p>	<p>Dr. Kriznar talked about school improvement scores. LaTanya Wynn Hall talked about funding and investments. Vicki Waytowich talked about being able to provide continued services to children.</p>
<p>ADJOURN</p>	<p>Meeting adjourned at 11:28 a.m.</p>



Financial Report

for the Period Ended

August 31, 2019

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
August 31, 2019

	Current Budget	City Funds	AfterSchool FY19	Summer Lunch FY 19	Healthy Families FY19	Wallace	Mental Health FY19	21st FY19	21st Teamup - Excel FY19	SAMHSA High Fidelity FY19	Beaches EL	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																		
Intergovernmental Revenue	7,988,679		2,646,558	204,864	-			169,667	-	504,889						3,525,978		(4,462,701)
Contributions from Private Sources	1,878,404					915,000					49,600			696,460	216,444	1,877,504		(900)
Contributions from Other Funds	637,183					419,465	60,000	157,718								637,183		-
Department of Children & Families	400,000						197,000									197,000		(203,000)
Intrafund Transfer	146,000									146,000						146,000		-
Revenue Fwd from Prior Year Funding	-						136,112									136,112		136,112
Trust Fund - Youth Travel	40,794											40,794				40,794		-
Stop the Violence - Mini Grants	364,550												364,550			364,550		-
Earnings on Investment	80,297	185,126												2,420		187,546		107,249
Rental of City Facilities	81,840	75,020														75,020		(6,820)
Gain/Loss	-	1,026																-
Miscellaneous	-	99,508														99,508		99,508
Contributions from General Fund	32,632,359	32,644,269														32,644,269		11,910
Intrafund Transfers	158,318	27,593														185,911		27,593
NC Transfers	2,473,717	2,457,851											15,866			2,473,717		-
Total Revenues	46,882,141	35,490,394	2,646,558	204,864	-	1,334,465	393,112	327,385	-	650,889	49,600	40,794	380,416	857,198	216,444	42,591,092	-	(4,291,049)
EXPENDITURES:																		
Salaries - Permanent and Probationary	3,455,741	2,137,611	154,957	39,923	17,180	302,188	-	88,138	25,764	59,792	6,342	-	-	-	-	2,831,895	-	623,846
Salaries - Part Time	1,392,493	401,162	2,867	96,906	-	16,965	-	234,798	106,858	-	-	-	-	-	-	859,556	-	532,937
Employee Benefits	1,296,050	765,484	39,594	16,727	4,470	119,249	-	46,760	10,995	25,565	1,251	-	-	49	-	1,030,144	-	265,906
After-School Team Up & SL - Food Cost	2,863,433	-	2,292,221	-	-	-	-	-	-	-	-	-	-	-	-	2,292,221	161,008	410,204
Summer Lunch - Food Cost	827,718	-	-	662,718	-	-	-	-	-	-	-	-	-	-	-	662,718	-	165,000
Trust Fund Authority	954,869	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Internal Service Charges	899,249	689,614	6,428	11,257	-	1,075	-	-	-	2,748	-	-	5,000	819,081	-	824,081	10,000	120,788
Other Operating Expenses	2,580,093	585,896	11,689	19,637	985	791,011	14,305	72,493	13,654	3,614	25,921	-	-	-	207,189	1,746,394	436,685	397,014
Food	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	680	680	-	320
Grants and Aids	32,678,380	18,753,654	-	-	-	-	193,150	-	-	425,069	-	-	215,576	-	-	19,587,449	10,040,122	3,050,809
Indirect Costs	90,326	-	-	-	-	52,926	1,698	-	-	-	-	-	-	6,060	-	60,684	-	29,642
Capital Outlay	14,577	-	-	-	-	5,052	-	2,571	-	-	-	-	-	-	-	7,623	-	6,954
Transfers	1,809,679	1,698,951	-	-	-	-	-	-	-	-	-	-	-	75,000	-	1,773,951	-	35,728
Reserves	315,384	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	315,384
Total Expenditures	49,178,992	25,032,372	2,507,756	847,168	22,635	1,288,466	209,153	442,189	159,842	516,788	33,514	-	220,576	900,190	207,869	32,388,518	10,647,815	6,142,659
Total Revenues Less Expenditures	(2,296,851)	10,458,022	138,802	(642,304)	(22,635)	45,999	183,959	(114,804)	(159,842)	134,101	16,086	40,794	159,840	(42,992)	8,575	10,202,574	(10,647,815)	1,851,610
Reserve - Prior Year Encumbrances	2,133,937																	
Budget Difference		<u>(162,914)</u>																

This report combines City and Grant Funds for presentation purposes only.
Difference in Mini Grants

KIDS HOPE ALLIANCE
All Operating Fund Indexes
August 31, 2019

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	77,877	77,877	185,126	-	107,249
Rental of City Facilities	81,840	81,840	75,020	-	(6,820)
Gain/Loss SA	-	-	1,026	-	1,026
Miscellaneous	-	-	99,508	-	99,508
Intrafund Transfers (Trsf from 192)	-	-	-	-	-
Intrafund Transfers (Trsf from 192)	-	-	27,593	-	27,593
NC Transfers	247,870	2,457,851	2,457,851	-	-
Contributions from General Fund	31,936,961	32,632,359	32,644,269	-	11,910
Total Revenues	\$ 32,344,548	\$ 35,249,927	\$ 35,490,393	\$ -	\$ 240,466
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,406,099	\$ 2,456,099	\$ 2,137,611	\$ -	\$ 318,488
Salaries - Part Time	273,091	503,091	401,162	-	101,929
Employee Benefits	904,735	921,678	765,484	-	156,194
Internal Service Charges	801,085	805,223	689,614	-	115,609
Other Operating Expenses	600,454	1,117,588	585,896	400,666	131,026
Capital Outlay	1	1	-	-	1
Grants and Aids	26,555,520	29,530,121	18,753,654	9,082,581	1,693,886
Transfers	488,179	1,734,679	1,698,951	-	35,728
Reserves	315,384	315,384	-	-	315,384
Total Expenditures	\$ 32,344,548	\$ 37,383,864	\$ 25,032,372	\$ 9,483,247	\$ 2,868,245
Total Revenues Less Expend.	\$ -	\$ (2,133,937)	\$ 10,458,021	\$ (9,483,247)	\$ 3,108,711
Reserve - Prior Year Encumbrances		2,133,937			
Budget Difference		0.00			

Additional Information:

Kids Hope Alliance
Operating Fund - Expenditure Detail
August 31, 2019

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,455,184	\$ 2,505,184	\$ 2,091,413	\$ -	\$ 413,771
Terminal Leave	\$ -	\$ -	\$ 30,558	\$ -	\$ (30,558)
Salaries Part Time	\$ 273,091	\$ 503,091	\$ 401,162	\$ -	\$ 101,929
Salaries/Benefits Lapse	\$ (67,015)	\$ (67,015)	\$ -	\$ -	\$ (67,015)
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Leave Rollback/Sellback	\$ -	\$ -	\$ -	\$ -	\$ -
Special Pay	\$ 17,930	\$ 17,930	\$ 15,640	\$ -	\$ 2,290
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 39,942	\$ 44,002	\$ 35,668	\$ -	\$ 8,334
Pension, Unfunded Liability & Disability & FRS Pension	\$ 368,886	\$ 375,745	\$ 338,882	\$ -	\$ 36,863
GEPP Define Contribution Pension	\$ 159,981	\$ 165,831	\$ 111,330	\$ -	\$ 54,501
Dental, Life & Health Insurance	\$ 318,784	\$ 318,958	\$ 263,885	\$ -	\$ 55,073
Worker's Compensation	\$ 17,142	\$ 17,142	\$ 15,706	\$ -	\$ 1,436
Unemployment Insurance	\$ -	\$ -	\$ 13	\$ -	\$ (13)
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 296,100	\$ 633,957	\$ 297,585	\$ 309,050	\$ 27,322
Background Checks/DR	\$ 5,949	\$ 14,267	\$ -	\$ -	\$ 14,267
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 10,936	\$ 10,936	\$ 5,100	\$ 4,224	\$ 1,612
Training Workshops	\$ 5,299	\$ 6,499	\$ 5,760	\$ -	\$ 739
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ 9,708	\$ -	\$ 12,169
Local Mileage & Parking & Tolls	\$ 20,994	\$ 21,373	\$ 13,380	\$ -	\$ 7,993
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 341,715	\$ 341,853	\$ 281,593	\$ -	\$ 60,260
OGC Legal - IS Allocation	\$ 84,623	\$ 84,623	\$ 84,835	\$ -	\$ (212)
Copier Consolidation & Copy Center - IS Allocation	\$ 50,418	\$ 53,418	\$ 31,541	\$ -	\$ 21,877
FLEET - Van Maintenance	\$ 6,661	\$ 6,661	\$ 422	\$ -	\$ 6,239
Mailroom - IS Allocation	\$ 1,101	\$ 2,101	\$ 955	\$ -	\$ 1,146
Utilities Allocation - Public Works - IS Allocation	\$ 128,117	\$ 128,117	\$ 117,441	\$ -	\$ 10,676
Building Maintenance - City Wide - IS Allocation	\$ 121,586	\$ 121,586	\$ 111,454	\$ -	\$ 10,132
Guard Service & ADT - IS Allocation	\$ 65,889	\$ 65,889	\$ 60,398	\$ -	\$ 5,491
Ergonomic Assessment	\$ 975	\$ 975	\$ 975	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ 7,583	\$ 2,203	\$ -	\$ 5,380
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 25,315	\$ 25,315	\$ 24,349	\$ -	\$ 966
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ 1,023	\$ 908	\$ 69
Hardware/Software Maintenance or Licensing Agreement	\$ 41,000	\$ 106,862	\$ 88,691	\$ 2,620	\$ 15,551
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1,843	\$ -	\$ -	\$ 1,843
Advertising and Promotion	\$ 8,927	\$ 32,208	\$ 28,634	\$ 3	\$ 3,571
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 5,050	\$ 6,550	\$ 4,675	\$ 2	\$ 1,873
Stipends	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Welfare - Burials	\$ 21,366	\$ 21,366	\$ 3,220	\$ 18,146	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 400	\$ 400	\$ (46)	\$ -	\$ 446
Office Supplies	\$ 15,300	\$ 20,300	\$ 7,490	\$ 3,646	\$ 9,164
Food	\$ 7,900	\$ 8,975	\$ 8,261	\$ -	\$ 714
Furniture and Equipment under \$1,000	\$ -	\$ 7,506	\$ -	\$ 7,506	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 38,867	\$ 39,319	\$ 30,322	\$ 3,757	\$ 5,240
Software, Computer Items Under \$1,000	\$ 1,000	\$ 25,242	\$ 1,748	\$ 22,385	\$ 1,109
Employee Training	\$ 8,798	\$ 16,414	\$ 11,456	\$ 120	\$ 4,838
Dues, Subscriptions	\$ 58,374	\$ 56,795	\$ 42,337	\$ -	\$ 14,458
Office Furniture	\$ -	\$ 30,000	\$ -	\$ 28,299	\$ 1,701
Computer Equipment	\$ 1	\$ 1	\$ -	\$ -	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 26,555,520	\$ 29,530,121	\$ 18,753,654	\$ 9,082,581	\$ 1,693,886
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 218,385	\$ 218,385	\$ 201,740	\$ -	\$ 16,645
Interfund Transfer - Debt Service Principle	\$ 229,000	\$ 229,000	\$ 209,917	\$ -	\$ 19,083
Interfund Transfers Out	\$ 40,794	\$ 40,794	\$ 40,794	\$ -	\$ -
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ -	\$ 1,246,500	\$ 1,246,500	\$ -	\$ -
Reserves	\$ 315,384	\$ 315,384	\$ -	\$ -	\$ 315,384
TOTAL OPERATING FUND INDEXES	\$ 32,344,548	\$ 37,383,864	\$ 25,032,372	\$ 9,483,247	\$ 2,868,245

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2018 to September 30, 2019

August 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 3,130,928	\$ 2,646,558	\$ -	\$ (484,370)
Total Revenues	\$ 3,130,928	\$ 2,646,558	\$ -	\$ (484,370)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 167,478	\$ 154,957	\$ -	\$ 12,521
Salaries - Part Time	8,183	2,867	-	5,316
Employee Benefits	46,415	39,594	-	6,821
After-School Team Up - Food/Food Transp	2,863,433	2,292,221	161,008	410,204
Internal Service Charges	21,072	6,428	-	14,644
Other Operating Expenses	22,762	11,689	1,207	9,866
Capital Outlay	1,585	-	840	745
Indirect Costs	-	\$ -	-	-
Total Expenditures	\$ 3,130,928	\$ 2,507,756	\$ 163,055	\$ 460,117
Total Revenues Less Expenditures	\$ -	\$ 138,802	\$ (163,055)	\$ (24,253)

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

KIDS HOPE ALLIANCE

Summer Food Program Grant

Grant Period: May 1, 2019 to September 30, 2019

August 31, 2019

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,203,118	\$ 204,864	\$ -	(998,254)
Revenue Fwd from Prior Year Funding	\$ -	\$ -		
Total Revenues	\$ 1,203,118	\$ 204,864	\$ -	\$ (998,254)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 72,936	\$ 39,923	\$ -	33,013
Salaries - Part Time	172,980	96,906	-	76,074
Employee Benefits	23,817	16,727	-	7,090
Internal Service Charges	14,800	11,257	-	3,543
Contractual Services (food contract)	827,718	662,718	-	165,000
Other Operating Expenses	86,078	19,637	2,453	63,988
Capital Outlay	-	-	-	-
Indirect Cost	4,789	-	-	4,789
Total Expenditures	\$ 1,203,118	\$ 847,168	\$ 2,453	\$ 353,497
Total Revenues Less Expenditures	\$ -	\$ (642,304)	\$ (2,453)	\$ (644,757)

Additional Information:

\$204,864 Prior years excess of revenue

State reimbursement amount will be \$868,441.

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2019 to June 30, 2020

August 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,094,500	\$ -	\$ -	\$ (1,094,500)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 1,094,500	\$ -	\$ -	\$ (1,094,500)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 148,936	\$ 17,180	\$ -	\$ 131,756
Salaries - Part Time	1	-	-	1
Employee Benefits	62,441	4,470	-	57,971
Internal Service Charges	49,501	-	-	49,501
Other Operating Expenses	44,579	985	3,141	40,453
Capital Outlay	3,500	-	-	3,500
Grants and Aids	769,914	-	-	769,914
Indirect Costs	15,628	-	-	15,628
Total Expenditures	\$ 1,094,500	\$ 22,635	\$ 3,141	\$ 1,068,724
Total Revenues Less Expenditures	\$ -	\$ (22,635)	\$ (3,141)	\$ (25,776)

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

Received revenue of \$56,927.40 in September

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2019

August 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 302,188	\$ 302,188	\$ -	\$ -
Salaries - Part Time	46,324	16,965	-	29,359
Employee Benefits	119,675	119,249	-	426
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	802,195	791,011	3,250	7,934
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,288,466	\$ 3,250	\$ 42,749
Total Revenues Less Expenditures	\$ -	\$ 45,999	\$ (3,250)	\$ 42,749

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

Initially a 4 year grant; grant period extended through September 30, 2019.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: August 1, 2018 to September 30, 2019

August 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 316,408	\$ 169,667	\$ -	\$ (146,741)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 474,126	\$ 327,385	\$ -	\$ (146,741)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 113,517	\$ 88,138	\$ -	\$ 25,379
Salaries - Part Time	215,604	234,798	-	(19,194)
Employee Benefits	46,768	46,760	-	8
Internal Service Charges	500	-	-	500
Other Operating Expenses	97,737	72,493	2,920	22,324
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 474,126	\$ 442,189	\$ 2,920	\$ 29,017
Total Revenues Less Expenditures	\$ -	\$ (114,804)	\$ (2,920)	\$ (117,724)

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Grant extended to September 30, 2019.

Received pending revenue of \$80,008.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2018 to September 30, 2019

August 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 700,000	\$ -	\$ -	\$ (700,000)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 700,000	\$ -	\$ -	\$ (700,000)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 100,000	\$ 25,764	\$ -	\$ 74,236
Salaries - Part Time	446,310	106,858	-	339,452
Employee Benefits	40,279	10,995	-	29,284
Internal Service Charges	100	-	-	100
Other Operating Expenses	109,972	13,654	20,522	75,796
Capital Outlay	3,339	2,571	-	768
Indirect Costs	-	-	-	-
Total Expenditures	\$ 700,000	\$ 159,842	\$ 20,522	\$ 519,636
Total Revenues Less Expenditures	\$ -	\$ (159,842)	\$ (20,522)	\$ (180,364)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Pending revenue from May & June in the amount of \$41,347.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2018 to October 31, 2019

August 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Department of Children & Families	\$ 400,000	\$ 197,000	\$ -	\$ (203,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	136,112	-	136,112
Total Revenues	\$ 460,000	\$ 393,112	\$ -	\$ (66,888)
EXPENDITURES:				
Salaries Part Time	\$ 1	\$ -	\$ -	\$ 1
Other Operating Expenses	21,352	14,305	2,526	4,521
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	429,276	193,150	233,642	2,484
Administrative Support	9,370	1,698	-	7,672
Total Expenditures	\$ 460,000	\$ 209,153	\$ 236,168	\$ 14,679
Total Revenues Less Expenditures	\$ -	\$ 183,959	\$ (236,168)	\$ (52,209)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the second year of a three year grant.

Include prior year revenue in the amount of \$136,112.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

August 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,543,725	\$ 504,889	\$ -	\$ (1,038,836)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 650,889	\$ -	\$ (1,038,836)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 83,495	\$ 59,792	\$ -	\$ 23,703
Employee Benefits	32,246	25,565	-	6,681
Internal Service Charges	2,500	2,748	-	(248)
Other Operating Expenses	26,659	3,614	-	23,045
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	425,069	574,931	543,725
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 516,788	\$ 574,931	\$ 598,006
Total Revenues Less Expenditures	\$ -	\$ 134,101	\$ (574,931)	\$ (440,830)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

KIDS HOPE ALLIANCE

Beaches Community Fund Early Learning Grant

Grant Period: October 1, 2018 to December 31, 2019

August 31, 2019

	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
REVENUES:				
Contributions from Privated Sources	\$ 50,500	\$ 49,600	\$ -	\$ (900)
Total Revenues	<u>\$ 50,500</u>	<u>\$ 49,600</u>	<u>\$ -</u>	<u>\$ (900)</u>
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 11,091	\$ 6,342	\$ -	\$ 4,749
Employee Benefits	2,682	1,251	-	1,431
Other Operating Expenses	36,727	25,921	-	10,806
Total Expenditures	<u>\$ 50,500</u>	<u>\$ 33,514</u>	<u>\$ -</u>	<u>\$ 16,986</u>
Total Revenues Less Expenditures	<u>\$ -</u>	<u>\$ 16,086</u>	<u>\$ -</u>	<u>\$ 16,086</u>

Purpose of Grant:

Improved early learning centers and early learning outcomes for children in the beaches community.

Additional Information:

This grant has been extended until December 31, 2019.

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
August 31, 2019

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>					
Transfer from Other Funds	\$ 40,794	\$ 40,794	\$ 40,794	\$ -	\$ -
Total Revenues	\$ 40,794	\$ 40,794	\$ 40,794	\$ -	\$ -
<u>EXPENDITURES:</u>					
Grants and Aids	\$ 40,794	\$ 40,794	\$ -	\$ -	\$ 40,794
Total Expenditures	\$ 40,794	\$ 40,794	\$ -	\$ -	\$ 40,794
Total Revenues Less Expenditures	\$ -	\$ -	\$ 40,794	\$ -	\$ 40,794

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

Funds left at the end of the year revert to fund balance.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

August 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Interfund Transfer In	\$ 364,550	\$ 364,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 380,416	\$ 380,416	\$ -	\$ -
<u>EXPENDITURES:</u>				
Trust Fund Authority	\$ 15,866	\$ 5,000	\$ 10,000	\$ 866
Grants and Aids	364,550	215,576	148,968	6
Total Expenditures	\$ 380,416	\$ 220,576	\$ 158,968	\$ 872
Total Revenues Less Expenditures	\$ -	\$ 159,840	\$ (158,968)	\$ 872

Purpose of Program:

Grants up to \$5,000. This fund includes the special appropriation of \$10,000 awarded to address youth violence in the community.

Additional information:

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

August 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
REVENUES:				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	696,460	-	-
Interfund Transfer In	158,318	158,318	-	-
Total Revenues	\$ 857,198	\$ 857,198	\$ -	\$ -
EXPENDITURES:				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
Total Revenues Less Expenditures	\$ (162,914)	\$ (42,992)	\$ -	\$ 119,922

Purpose of Program:

Mini Grants up to \$5,000 per KHA Trust Sec 111.850 Part A

Additional information:

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
August 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 216,444	\$ 216,444	\$ -	\$ -
Total Revenues	\$ 216,444	\$ 216,444	\$ -	\$ -
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 214,444	\$ 207,189	\$ -	\$ 7,255
Food	1,000	680	-	320
Internal Service Charges	1,000	-	-	1,000
Total Expenditures	\$ 216,444	\$ 207,869	\$ -	\$ 8,575
Total Revenues Less Expenditures	\$ -	\$ 8,575	\$ -	\$ 8,575

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund



FY2019 – 2020
Council Approved
Budget

**Kids Hope Alliance
Comprehensive Budget - Schedule M
Fiscal Year 2019 - 2020**

ESTIMATED REVENUE FROM GRANTS	Grant Period	Positions & PT Hours	Federal	State	Private Sources	Total External Funds	COJ Funds* (Local Match)	Total Funds
State of FL. Dept. of Health - USDA Child and Adult Care Food Program - After School Food Program	10/01/19 09/30/20	5 FT Staff/ 1,040 PT Hrs	\$3,100,000	\$0	\$0	\$3,100,000	\$10,000	\$3,110,000
State of FL Dept. of Agriculture & Consumer Services - USDA Summer Food Service Program (Sum. 2020)	04/01/20 08/31/20	22,000 PT Hrs	\$1,100,000	\$0	\$0	\$1,100,000	\$0	\$1,100,000
Healthy Families - The Ounce of Prevention FL	07/01/20 06/30/21	4 FT Staff/ 1,140 PT Hrs	\$410,200	\$684,300	\$0	\$1,094,500	\$1,040,500	\$2,135,000
FL Department of Education - 21st Century Community Learning Center Grant	08/01/20 07/31/21	2 FT Staff 35,000 PT Hrs.	\$0	\$700,000	\$0	\$700,000	\$155,171	\$855,171
Criminal Justice Reinvestment Grant	11/01/19 10/31/20	1 FT Staff	\$0	\$400,000	\$0	\$400,000	\$60,000	\$460,000
NEW: Department of Health & Human Services - SAMHSA	09/29/19 09/28/20	2 FT Staff	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$1,000,000
NEW: FL Department of Education - Kids Hope Alliance High School 21st Century Grant	10/01/19 09/30/20	2 FT Staff 35,000 PT Hrs.	\$0	\$700,000	\$0	\$700,000	\$64,000	\$764,000
TOTAL ESTIMATED GRANT REVENUE			\$5,610,200	\$2,484,300	\$0	\$8,094,500	\$1,329,671	\$9,424,171

Essential Service Plans:

	<u>Total Funding</u>	<u>Program Funds (08201)</u>
Early Learning Programs	\$3,503,999	\$2,806,694
Juvenile Justice Prevention/Intervention Programs	\$1,496,007	\$1,261,625
Out of School Time Programs	\$12,829,639	\$12,252,620
Out of School Time Programs - Summer Camp Programs	\$3,954,000	\$3,954,000
Preteen and Teen Programs	\$2,278,203	\$1,783,370
Special Needs Programs	\$6,222,347	\$5,965,095
Special Needs Programs - Grief Counseling & Burial Costs	\$42,732	\$21,366
Preteen and Teen Programs - Mayor's Youth at Work Partnership	\$484,788	

Across All Essential Service Plans:

Youth Travel Trust Fund	\$50,000	
Stop the Violence Program	\$200,000	
	\$31,061,715	\$28,044,770 **
KHA - Administrative Funds	\$4,049,671	
Total City Funding:	\$35,111,386	
Grant Funding from Above:	\$8,094,500	
Total Funding Including Grants:	\$43,205,886	

* These funds are included in the Essential Service Plan breakdown below the chart.

** Ties to the Total Essential Service Program Funding on Page 2.

Program Funding by the Five Essential Service Categories

	Period	Total Amount
Early Learning Programs:		
Early Learning Coalition of Duval - Childcare Enhancement	10/01/19 - 09/30/20	829,500
Early Learning Coalition of Duval - Childcare Local Match	10/01/19 - 09/30/20	625,000
Early Learning Coalition of Duval - Program Quality and Workforce Development	10/01/19 - 09/30/20	1,352,194
Total Early Learning Programs		\$ 2,806,694
Juvenile Justice Prevention & Intervention Programs:		
Juvenile Justice Prevention & Intervention Programs - RFP	10/01/19 - 09/30/20	507,016
Evening Reporting Center - RFP	10/01/19 - 09/30/20	180,000
Diversionary Programs - RFP	10/01/19 - 09/30/20	514,609
Grant Match: Dept. of Children & Families - Criminal Justice Reinvestment Grant	10/01/19 - 09/30/20	60,000
Total Juvenile Prevention & Intervention Programs		\$ 1,261,625
Out-of-School Time Programs:		
Afterschool Program - Existing JCC RFP (Contracts effective 10/1/19-6/30/20)	10/01/19 - 09/30/20	8,487,461
Communities in Schools of Jacksonville - DuPont Middle School	10/01/19 - 09/30/20	96,000
YMCA of Florida - Southside Middle School	10/01/19 - 09/30/20	80,000
YMCA of Florida - Windy Hill, Ramona Boulevard, Jacksonville Heights	10/01/19 - 09/30/20	312,126
Afterschool Programs RFP - (Contracts Effective 7/1/20 - 9/30/20)	10/01/19 - 09/30/20	3,047,862
Summer Learning Programs RFP - (Summer 2020 - JCOD191SUM))	10/01/19 - 09/30/20	3,954,000
Grant Match: 21st Century Community Learning Center Grant	10/01/19 - 09/30/20	155,171
Grant Match: Kids Hope Alliance High School 21st Century Grant	10/01/19 - 09/30/20	64,000
Grant Match: After School Food Program Grant	10/01/19 - 09/30/20	10,000
Total Out-of-School Time Programs		\$ 16,206,620
Preteens and Teen Programs:		
Preteens and Teen Programs - RFP	10/01/19 - 09/30/20	1,541,370
Young Men's Success - RFP	10/01/19 - 09/30/20	100,000
College Success & Access Academy - RFP	10/01/19 - 09/30/20	100,000
MYLAC Programming - RFP	10/01/19 - 09/30/20	42,000
Total Preteen and Teen Programs		\$ 1,783,370
Special Needs Programs:		
Full Service Schools:		
Jewish Family Services	10/01/19 - 09/30/20	442,856
Children's Home Society	10/01/19 - 09/30/20	913,715
Child Guidance Center	10/01/19 - 09/30/20	657,143
Daniel	10/01/19 - 09/30/20	1,389,286
Special Needs Programs - RFP	10/01/19 - 09/30/20	1,471,595
Trauma Informed Training - RFP	10/01/19 - 09/30/20	50,000
Grief Counseling - RFP (JCOD191GB)	10/01/19 - 09/30/20	21,366
Grant Match: Healthy Families Jacksonville (Grant effective 7/1/19)	10/01/19 - 09/30/20	1,040,500
Total Special Needs Programs		\$ 5,986,461
Total Essential Service Program Funding		\$ 28,044,770

KIDS HOPE ALLIANCE
SUBFUND -- 191

	FY 17-18 Actuals	FY 18-19 Adopted	FY 19-20 Approved	Change From Prior Year	
				Percent	Dollar
REVENUE					
Miscellaneous Revenue	206,141	159,717	137,139	(14.1%)	(22,578)
Transfers From Other Funds	30,524,897	31,936,961	34,658,863	8.5%	2,721,902
Fund Balance Appropriation	1,832	247,870	315,384	27.2%	67,514
TOTAL REVENUE	30,732,870	32,344,548	35,111,386	8.6%	2,766,838
EXPENDITURES					
Personnel Expenses	2,935,673	3,583,925	4,597,876	28.3%	1,013,951
Operating Expenses	1,195,421	1,401,539	1,537,051	9.7%	135,512
Capital Outlay	0	1	1	0.0%	0
Debt Service	440,750	447,385	447,904	0.1%	519
Grants, Aids & Contributions	23,469,656	26,555,520	0	(100.0%)	(26,555,520)
Transfers to Other Funds	1,445,012	40,794	250,000	512.8%	209,206
Other Uses	0	315,384	28,278,554	8,866.4%	27,963,170
TOTAL EXPENDITURES	29,486,512	32,344,548	35,111,386	8.6%	2,766,838

AUTHORIZED POSITION CAP	FY 18-19	FY 19-20	Change
	Authorized Positions	39	41
Part-Time Hours	44,500	107,100	62,600

KHA TRUST SEC 111.850 PART A
 SUBFUND -- 646

	FY 17-18 Actuals	FY 18-19 Adopted	FY 19-20 Approved	Change From Prior Year	
				Percent	Dollar
REVENUE					
Transfers From Other Funds	0	300,000	200,000	(33.3%)	(100,000)
TOTAL REVENUE	0	300,000	200,000	(33.3%)	(100,000)
EXPENDITURES					
Grants, Aids & Contributions	0	300,000	200,000	(33.3%)	(100,000)
TOTAL EXPENDITURES	0	300,000	200,000	(33.3%)	(100,000)

AUTHORIZED POSITION CAP	FY 18-19	FY 19-20	Change

KHA - YOUTH TRAVEL TRUST SEC 111.850 B
 SUBFUND -- 64M

	FY 17-18 Actuals	FY 18-19 Adopted	FY 19-20 Approved	Change From Prior Year	
				Percent	Dollar
REVENUE					
Miscellaneous Revenue	718	0	0		0
Transfers From Other Funds	40,794	40,794	50,000	22.6%	9,206
TOTAL REVENUE	41,512	40,794	50,000	22.6%	9,206
EXPENDITURES					
Grants, Aids & Contributions	0	40,794	50,000	22.6%	9,206
TOTAL EXPENDITURES	0	40,794	50,000	22.6%	9,206

AUTHORIZED POSITION CAP

FY 18-19	FY 19-20	Change
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BOARD ACTION ITEM:**GOVERNANCE COMMITTEE: OCTOBER 7, 2019****FINANCE COMMITTEE: OCTOBER 9, 2019****BOARD MEETING DATE: OCTOBER 16, 2019**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER****RE: FUNDING RECOMMENDATIONS: COMMUNITIES IN SCHOOLS – WEST
JAX BRIDGE TO SUCCESS (BTS) AND MAYPORT MIDDLE SCHOOL**

REQUESTED ACTION:

The Board is asked to:

- 1) Approve amending contract #9515-139 with Communities in Schools of Jacksonville to remove Lake Forest Elementary as a program site and to add Bridge to Success Academy at West Jacksonville as a program site with a funding amount of \$64,000 for the period July 1, 2019 through June 30, 2020.
- 2) Approve amending contract #9515-140 with Communities in Schools of Jacksonville to add additional funding of \$128,000 to the Mayport Middle School program site for the period July 1, 2019 through June 30, 2020.
- 3) Authorize the CEO to execute amendments to the contracts as necessary and consistent with the foregoing approvals.

NARRATIVE:

Lake Forest Elementary (120 seats) will be closed for the FY19-20 school year. As a result, Forty (40) seats are being awarded to Communities in Schools-West Jax BTS, an original site under Bid# ESC 0465-17. The remaining seats, (80) are being awarded to Communities in Schools – Mayport Middle School, which has the capacity to serve additional students.

Bid #	Agency Name	Site Name	Cost Per Youth	FY 2018-19 (7/1-9/30)	FY 2019-20 (10/1-6/30)	FY 2019-20 Funding
ESC-0465-17	Communities in Schools of Jacksonville, Inc.	West Jax BTS	\$ 1,600.00	\$ 16,000.00	\$ 48,000.00	\$ 64,000.00
ESC-0465-17	Communities in Schools of Jacksonville, Inc.	Mayport Middle School	\$ 1,600.00	\$ 32,000.00	\$ 96,000.00	\$ 128,000.00
ESC-0465-17	Communities in Schools of Jacksonville, Inc.	Lake Forest Elementary	\$ (1,600.00)	\$ (48,000.00)	\$ (144,000.00)	\$ (192,000.00)

FISCAL IMPACT:

Funding from Lake Forest Elementary is being reallocated to West Jax BTS and Mayport Middle School. This transfer will not require any additional funding.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT RENEWAL

GOVERNANCE COMMITTEE: OCTOBER 7, 2019

FINANCE COMMITTEE: OCTOBER 9, 2019

BOARD MEETING DATE: OCTOBER 16, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

SARALYN GRASS, CHIEF PROGRAMS OFFICER

TYRICA YOUNG, DIRECTOR, OUT OF SCHOOL TIME GRANTS

DAE LYNN HELM, ASSISTANT DIRECTOR OF RESEARCH AND GRANTS

RE: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT RENEWAL – CEDAR HILL AND GREGORY DRIVE

REQUESTED ACTION:

The Board is asked to approve:

- 1) Authorize KHA to apply for a continuation grant from the Florida Department of Education: 21st Century Community Learning Centers (Cedar Hill and Gregory Drive elementary schools) for the period of October 1, 2019 thru July 31, 2020, for \$559,999.
- 2) Authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements.

NARRATIVE:

KHA partners with the Duval County Public Schools to implement afterschool and summer programs for two schools. The Program will operate Monday through Friday providing afterschool programming for up to 300 students. The purpose of the 21st CCLC program is to provide opportunities for communities to establish or expand community learning centers that:

- (1) provide opportunities during non-school hours for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, to meet the challenging State academic standards;
- (2) offer students a broad array of additional services, programs and activities during non-school hours such as youth development activities, service learning, nutrition and health education, drug and violence prevention programs, counseling programs, arts, music, physical fitness and wellness programs, technology education programs, financial literacy programs, environmental literacy programs,

mathematics, science, career and technical programs, internship or apprenticeship programs, and other ties to an in-demand industry sector or occupation for high school students that are designed to reinforce and complement the regular academic program of participating students; and

(3) offer families of students served by community learning centers opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development.

This program corresponds with the Out-of-School Time Essential Services Category. The contract start date for this continuing program is October 1, 2019.

FISCAL IMPACT:

The funding of this program is from state dollars through the State of Florida Department of Education and was appropriated in KHA's Budget Ordinance for fiscal year 2018 -2019 on Schedule M. No KHA match will be required for this year of the grant.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT RENEWAL

GOVERNANCE COMMITTEE: OCTOBER 7, 2019

FINANCE COMMITTEE: OCTOBER 9, 2019

BOARD MEETING DATE: OCTOBER 16, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

SARALYN GRASS, CHIEF PROGRAMS OFFICER

TYRICA YOUNG, DIRECTOR, OUT OF SCHOOL TIME GRANTS

DAE LYNN HELM, ASSISTANT DIRECTOR OF RESEARCH AND GRANTS

RE: 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT RENEWAL – SAN JOSE AND HYDE PARK

REQUESTED ACTION:

The Board is asked to approve:

- 1) Authorizing KHA to apply for a continuation grant from the Florida Department of Education: 21st Century Community Learning Centers (San Jose and Hyde Park elementary schools) for the period of October 1, 2019 thru July 31, 2020, for \$225,939.
- 2) Authorizing the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements.

NARRATIVE:

KHA partners with the Duval County Public Schools to implement afterschool and summer programs for two schools. The Program will operate Monday through Friday providing afterschool programming for up to 200 students. The purpose of the 21st CCLC program is to provide opportunities for communities to establish or expand community learning centers that:

- (1) provide opportunities during non-school hours for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, to meet the challenging State academic standards;
- (2) offer students a broad array of additional services, programs and activities during non-school hours such as youth development activities, service learning, nutrition and health education, drug and violence prevention programs, counseling programs, arts, music, physical fitness and wellness programs, technology education programs, financial literacy programs, environmental literacy programs,

mathematics, science, career and technical programs, internship or apprenticeship programs, and other ties to an in-demand industry sector or occupation for high school students that are designed to reinforce and complement the regular academic program of participating students; and

(3) offer families of students served by community learning centers opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development.

This program corresponds with the Out-of-School Time Essential Services Category. The contract start date for this continuing program is October 1, 2019.

FISCAL IMPACT:

The funding of this program is from state dollars through the State of Florida Department of Education and was appropriated in KHA's Budget Ordinance for fiscal year 2018 -2019 on Schedule M and will require a cash match of \$157,718. This is the final year of the grant.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM:

**F Y 19-20: CRIMINAL JUSTICE MENTAL HEALTH AND SUBSTANCE ABUSE
REINVESTMENT GRANT – YEAR 3 – RENEWAL OF CONTRACTS
WITH MATCH AND JFCS**

GOVERNANCE COMMITTEE: OCTOBER 7, 2019

FINANCE COMMITTEE: OCTOBER 9, 2019

BOARD MEETING DATE: OCTOBER 16, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER
SARALYN GRASS, CHIEF PROGRAMS OFFICER
RUTH WATERS, CONTRACT MANAGER - GRANTS**

REQUESTED ACTION:

1. The Board is asked to authorize Kids Hope Alliance to exercise the second and final renewal under contracts with: 1) Managed Access to Child Health, Inc. and 2) Jewish Family and Community Services, Inc. to continue implementing the Criminal Justice Mental Health and Substance Abuse Reinvestment Grant – Year 3 for the period November 1, 2019 through October 30, 2020.
2. The board is also asked to authorize the CEO to execute amendments to the contracts and any other legal documents necessary and consistent with the intent of forgoing authorizations.

NARRATIVE:

In 2017, the Florida Department of Children and Families awarded a three-year Criminal Justice Mental Health and Substance Abuse expansion grant to Kids Hope Alliance. KHA entered into contracts with Managed Access to Child Health and Jewish Family and Community Services to provide services in connection with the grant. Each contract was for one year with two one-year renewal options. This action item will renew each contract for the program period November 1, 2019 through October 31, 2020.

The primary goal of this Program is to identify and refer youth with a mental health, substance use, or co-occurring problem, for diversion and treatment services in efforts to prevent them from going deeper into the juvenile justice system. This program is implemented in collaboration with several key stakeholders, e.g., the State Attorney Office, Jacksonville Sheriff's Office, Department of Juvenile Justice, the Public Defender's Office and area treatment providers. The three-year grant amount is \$1,200,000.00, with annual allocation for sub-grantees of \$400,000.00.

FISCAL IMPACT:

The Department of Children and Families award fiscal allocation for this Program year is \$400,000.00; and a required KHA annual cash match of \$60,000.00 has been appropriated in the KHA's 2019-2020 Budget Ordinance. The Jacksonville Sheriff's Office also provides an annual In-kind Match of \$340,000.00, for a total match of \$400,000.00.

PROGRAMMATIC IMPACT:

Goals and Outcomes which occurred during the current contract period 11/1/18 – 7/31/19:

- 1) GOAL: Target number of juveniles screened/assessed during program year: 900; OUTCOME: Number screened/assessed – 1111 or 123%
- 2) GOAL: 90% of Program participants shall be diverted from a State Mental Health Treatment Facility; OUTCOME: 383 or 100%.
- 3) GOAL: 80% of annual targeted number of Mental Health First Aid Training participants shall complete the training; OUTCOME: 148/80 - or 185%.
- 4) GOAL: 50% of eligible Program participants diagnosed (ages 17 and 18-year old) not employed at Program admission shall be employed full or part-time within 180 days of Program admission; OUTCOME: 7-were eligible; 3-were employed - or 43%.
- 5) GOAL: 80% reduction in the total number of re-arrests among Program participants while enrolled in the Program compared to the one-year period prior to Program admission; OUTCOME: 280 re-arrests this program year [includes youth enrolled life to date (11/1/17-7/31/19)], however, LTD rate was 60%.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires the Kids Hope Alliance Board Approval.
2. Approval of this Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve
2. Decline to approve

STAFF RECOMMENDATION:

Staff recommends approval.

**BOARD ACTION ITEM:
FY 19-20:**

GOVERNANCE COMMITTEE: OCTOBER 7, 2019
FINANCE MEETING: OCTOBER 9, 2019
BOARD MEETING DATE: OCTOBER 16, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER
SARALYN GRASS, CHIEF PROGRAMS OFFICER
RUTH WATERS, CONTRACT MANAGER - GRANTS

REQUESTED ACTION:

The Board is asked to:

- 1) Approve a request for funding from the Kids Hope Alliance, Youth Travel Trust Fund, to the Don't Miss A Beat, Inc.
- 2) Authorize the CEO to execute any contract or legal document necessary.

NARRATIVE:

- Don't Miss A Beat, Inc. received an invitation from Dr. Cara Tasher, Director of Choral Studies, University of North Florida, School of Music, for the organization to be included in the American Choral Directors Association, President's Concert, on Friday, October 25, 2019, at the First United Methodist Church of Orlando, for their annual state conference.
- Fourteen (14) youths will be making the trip.
- A Community Service Project will be decided upon to take place in Jacksonville before September 2020.

FISCAL IMPACT:

The amount requested is \$2,500.00, 50% of the total estimated cost of \$5,000.00.

GOVERNANCE/PROGRAM IMPACT:

This request requires KHA Board Approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve
2. Decline to approve

STAFF RECOMMENDATION: Staff recommends approval.

GOVERNANCE/PROGRAMMATIC IMPACT:

Continued provision of Data Sharing services and assessments of students' progress to identify areas in need of improvement.

OPTIONS:

1. Vote to approve recommendation.
2. Decline to approve recommendation.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM

GOVERNANCE COMMITTEE: OCTOBER 7, 2019

FINANCE MEETING: OCOTBER 9, 2019

BOARD MEETING DATE: OCTOBER 16, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

RE: COLLEGE SUCCESS AND ACCESS PROGRAM

REQUESTED ACTION:

The Board is asked to authorize the following actions:

1) Approve the re-issuance of a Request for Proposals (RFP) for College Success and Access Academy Program with amended minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.

NARRATIVE:

- This RFP was originally issued in July, 2019.
- Two proposals were received. One was rejected for failure to meet the minimum qualifications due to missing required information. A second proposal met the minimum qualifications for review; however, the agency did not receive the minimum score of 80 necessary to be awarded funding.
- Successful applicants under this RFP will provide one-week College Success Intensive Bootcamps that will address Standardized Test Taking Strategies, ACT/SAT Prep test practice and strategies, and College/Scholarship Search and Admissions strategies.

FISCAL IMPACT:

RFP Amount is up to \$100,000.00. Funding for this RFP is appropriated in the KHA's 2019-2020 Budget Ordinance.

PROGRAMMATIC IMPACT:

The RFP minimum requirement will allow more applicants to be considered and result in an additional contract under the Pre-Teen|Teen essential service category.

GOVERNANCE IMPACT:

Needs Kids Hope Alliance Board approval

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.



MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Donald H. Horner, III, Acting CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
John Everett, Director Pre-Teen/Teen Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

SUBJECT: Request to Award Funding to the Proposed Agencies for the Pre-Teen/Teen Success: After-School and Summer Programs RFP - ESC-0212-20

DATE: October 15, 2019

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully request to Award the Pre-Teen/Teen Success: After-school and Summer Programs Contracts to the below listed agencies. One agency, Edward Waters College is be recommended for rejection due failure to submit the required Insurance Acknowledgement Form. Accordingly, we ask that the initial term of the Agreement will be from October 1, 2019 through September 30, 2020 with an option to renew such Agreement for two (2) additional one (1) year terms, contingent upon, but not limited to, availability of funds and satisfactory performance by the Contractor. The Contract will be subject to early termination as set forth elsewhere in the RFP.

Upon approval of Award, the contract will be executed by formal contract through the Office of General Counsel.

The Funding Source: Index Code: JCOD191ESPTP, PreTeens and Teens Grant \$1,541,370.00.

The below listed agencies responded and satisfied the mandatory minimum requirements of the RFP. As a result, we are requesting to Award the following Agencies:

Agency Name	Score	Amount	Comments
MaliVai Washington Foundation, Inc.	93.00	\$63, 792	Recommend for award
Ground Work Jacksonville, Inc.	87.00	\$77, 628	Recommend for award
Boys and Girls Club NE FL	85.67	\$235, 500	Recommend for award
Goodwill Industries	85.00	\$81, 131	Recommend for award



Cathedral Arts Project, Inc.	82.67	\$89,074	Recommend for award
Police Athletic League of Jacksonville, Inc.	82.33	\$85,945	Recommend for award
U-Turn, Inc. dba Teen Leaders of America	82.33	\$292,710	Recommend for award
The Carpenter Shop Center, Inc.	82.00	\$82,181	Recommend for award
Communities in Schools of Jacksonville	81.33	\$132,744	Recommend for award
Jacksonville Zoological Society, Inc.	81.00	\$220,717	Recommend for award
The Performers Academy, Inc.	81.00	\$95,953	Recommend for award
Fresh Ministries. Inc.	80.00	\$83,995	Recommend for award

The agencies below did not meet the minimum score of 80 and will not be awarded:

Big Brothers Big Sisters of Northeast Florida	79.33
Girls, Inc.	77.67
I'm a Star Foundation	77.00
Read USA	75.67
Don't Miss a Beat, Inc.	72.00
Girl Scouts of Gateway Council	65.33
VanGar Corporation	62.00
Academy of Scholars, Inc.	57.33

If you need additional information, please contact John Everett at 255-4472 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
 Cynthia Nixon, Senior Director, Finance
 Saralyn Grass, Chief Program Officer
 John Everett, Director of Pre-Teen/Teen Programs
 Joyce Watson, Director of Administration



MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Donald H. Horner, III, Acting CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Mary Nash, Director Special Needs Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

SUBJECT: Request to Award Funding to the Proposed Agencies for the Special Needs RFP - ESC-0218-20

DATE: October 4, 2019

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully request to Award the Special Needs Contracts to the agencies listed below for the purpose of implementing a Youth and Family Empowerment Center (YFEC). We ask that the term of the Agreement will be from October 1, 2019 through September 30, 2020 with no options for renewal per the funding legislation 2019-23. The Contract will be subject to early termination as set forth elsewhere in the RFP.

	BID	Agency Name	Score	Recommended Funding
1	ESC-0218-20	Boys & Girls Club of NE FL	88.33	\$194,525.00
2	ESC-0218-20	I.M. Sulzbacher Center	84.33	\$300,000.00
Total				\$494,525.00

Upon approval of Award, the contract will be executed by formal contract through the Office of General Counsel.

The Funding Source: Index Code: JCOD191ESSN, Special Needs Services Grant.
\$494,525.00.00

If you need additional information, please contact Mary Nash at 255-4451 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Senior Director, Finance
Saralyn Grass, Chief Program Officer
Mary Nash, Director of Special Needs Programs
Joyce Watson, Director of Administration



MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Donald H. Horner, III, Acting CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Katoia Wilkins, Director Juvenile Justice Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

Katoia Wilkins
J. Watson

SUBJECT: Request to Award Funding to the Proposed Agencies for the Juvenile Justice Prevention and Intervention Program RFP - ESC-0210-20

DATE: September 24, 2019

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully request to Award the Juvenile Justice Prevention and Intervention Contracts to the below listed Agencies. Accordingly, we ask that the initial term of the Agreement will be from October 1, 2019 through September 30, 2020 with an option to renew such Agreement for two (2) additional one (1) year terms, contingent upon, but not limited to, availability of funds and satisfactory performance by the Contractor. The Contract will be subject to early termination as set forth elsewhere in the RFP.

Upon approval of Award, the contracts will be executed by formal contract (s) through the Office of General Counsel.

The Funding Source: Index Code: JCOD191ESJPI, Juvenile Justice Prevention & Intervention Grant. \$702,625.00

Due to clarification needed for zip codes from the Agencies, five (5) Awards are being withheld until a complete review and understanding of Agency's response to the targeted zip codes of the population they will serve. Also, the need to address the three-way tiebreaker.

The below listed Agencies responded and satisfied the mandatory minimum requirements of the RFP. As a result, we are requesting to Award the following Agencies highlighted in "Yellow". They are:

1) Daniel Memorial, Inc.	\$204,991.00
2) City Year Jacksonville	\$300,000.00
3) Big Brothers Big Sisters Of North Florida, Inc.	<u>\$ 62,500.00</u>
Total	\$567,491.00



Mr. Gregory Pease, Chief of Procurement

Page 2

September 24, 2019

<u>Agency Name:</u> To Be Award:	<u>Score</u>	<u>Amount</u>	<u>Comments:</u>
Daniel Memorial, Inc.	92.33	\$204,991.00	Recommended for Award
City Year Jacksonville	92.00	\$300,000.00	Recommended for Award
Big Brothers Big Sisters of Northeast Florida, Inc.	86.83	\$62,500.00	Recommended for Award
Awards Pending:			
Boys' and Girls' Clubs of Northeast Florida, Inc.	86.00	\$93,587.45	Award pending validation of zip codes and tiebreaker
Girl Scouts of Gateway Council	86.00	\$80,186.98	Award pending validation of zip codes and tiebreaker.
Jewish Family & Community Services, Inc.	86.00	\$150,000.00	Award pending validation of zip codes and tiebreaker
Twin Oaks Juvenile Development, Inc.	83.00	\$109,437.00	Award pending validation of zip codes
Fresh Ministries, Inc.	82.67	\$186,000.00	Award pending validation of zip codes
Pace Center for Girls, Inc.	79.67	\$180,000.00	Did not satisfy the mandatory minimum requirements
Wayman Community Development Corporation	73.00	\$100,000.00	Did not satisfy the mandatory minimum requirements
Cathedral Arts Project			Failure to submit Form 1, Budget/Budget Narrative

If you need additional information, please contract Katoia Wilkins at 255-4408 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
 Cynthia Nixon, Senior Director, Finance
 Saralyn Grass, Chief Program Officer
 Katoia Wilkins, Director of Juvenile Justice Programs
 Joyce Watson, Director of Administration



MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Donald H. Horner, III, Acting CEO, Kids Hope Alliance *Donald H. Horner*
Saralyn Grass, CPO, Kids Hope Alliance
Katoia Wilkins, Director Juvenile Justice Programs, Kids Hope Alliance *Katoia Wilkins*
Joyce Watson, Director of Administration, Kids Hope Alliance *Joyce Watson*

SUBJECT: Request to Award Funding to the Proposed Agency for the Evening Reporting Center RFP - ESC-0206-20

DATE: September 27, 2019

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully request to Award the Evening Reporting Center Contract to St. Paul Missionary Baptist Church of Jacksonville, Inc. Accordingly, we ask that the initial term of the Agreement will be from October 1, 2019 through September 30, 2020 with an option to renew such Agreement for two (2) additional one (1) year terms, contingent upon, but not limited to, availability of funds and satisfactory performance by the Contractor. The Contract will be subject to early termination as set forth elsewhere in the RFP.

Upon approval of Award, the contract will be executed by formal contract through the Office of General Counsel.

The Funding Source: Index Code: JCOD191ESJPI, Juvenile Justice Prevention & Intervention Grant. \$180,000.00

If you need additional information, please contact Katoia Wilkins at 255-4408 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Senior Director, Finance
Saralyn Grass, Chief Program Officer
Katoia Wilkins, Director of Juvenile Justice Programs
Joyce Watson, Director of Administration



Kids Hope Alliance Performance Measures: Results Based Accountability

Improving Performance Accountability in Seven Questions

1. Who are our customers, clients, people we serve? (e.g. children in a child-care program)
2. How can we measure if our customers, clients are better off? (performance measures about client results – e.g. percent of children with good literacy skills)
3. How can we measure if we are delivering service well? (e.g. client staff ratio, unit cost, turnover rate, etc.)
4. How are we doing on the most important of these measures? Where have we been; where are we headed? (baseline and story behind the baselines)
5. Who are the partners who have a potential role to play in doing better?
6. What works, what could work to do better than baseline? (best practices, best hunches, including partners’ contributions)
7. What do we propose to do? (multi-year plan and budget, including no-cost and low-cost items)

Effort		Effect
Quantity	How much did we do?	How well did we do it?
	# Customers served # Activities	% Common measures % Activity-specific measures
Is anyone better off?		
Quality	# Skills/Knowledge	% Skills/ Knowledge
	# Attitude/ Opinion	% Attitude/ Opinion
	# Behavior	% Behavior
	# Circumstances	% Circumstance

Source: Friedman, Mark. Clear Impact Reach Your Peak. Retrieved from <https://clearimpact.com/improving-performance-accountability-seven-questions/>

Results-Based Accountability 101: Workshop (RBA 101)

This workshop introduces participants to the Results-Based Accountability framework. In the workshop, Results-Based Accountability is applied to both cross-community quality of life improvements and the management of programs, agencies, and service systems.

Results-Based Accountability Train the Trainer Workshop (RBA Train the Trainer)

This intensive, two-day workshop prepares the participant to teach concepts of Results-Based Accountability and coach others in its implementation. Participants will learn how to conduct their own Results-Based Accountability workshops, lead training exercises, and help organizations and their leaders put these practices into operation.

Results Based Accountability Professional Certification (100% Online) (RBA Certification)

This workshop introduces participants to the Results-Based Accountability framework. In the workshop, Results Based Accountability is applied to both cross-community quality of life improvements and the management of programs, agencies, and service systems.