



Kids Hope Alliance June Board Meeting Agenda

DATE: Wed June 15th, 2022

TIME: 10:00am - 12:00pm EDT

LOCATION: Kids Hope Alliance Multi-Purpose Room

1. **Introductions and Instructions**

Dr. Marvin Wells

2. **Approval of the Minutes**

Dr. Marvin Wells

[4.13.22 Board Meeting Minutes.pdf](#)

3. **Finance Committee Report**

Tyra Tutor

[9.30.2021 Budget to Actual Operating.pdf](#)

[FY21-22 Budget to Actual.pdf](#)

4. **Governance and Programs Committee Report**

a. **Board Self-Evaluation Tool**

Rose Conry

[Board Self-Assessment.pdf](#)

5. **Nominating Committee Report**

a. **Proposed Slate of Officers**

Kevin Gay

b. **Committee Assignments**

Board Chair

6. **Consent Agenda**

Dr. Saralyn Grass

a. **Florida Blue Health Equity, Diversity, and Inclusion Grant Application**

[22-008-G Florida Blue Grant Application.docx](#)

[Florida Blue Foundation Grant Matrix.pdf](#)

b. **Office of Juvenile Justice and Delinquency Prevention Strategies to Support Children Exposed to Violence Grant Application**

[22-009-G Office of Juvenile Justice and Delinquency Grant Application.docx](#)

[OJJDP Grant Matrix.pdf](#)

c. **Out of School Time Contract Renewals**

[22-011-C Out of School Time Contract Renewals.docx](#)

d. **FY2022-2023 Budget**

[22-013-L FY22.23 Budget Action Item.docx](#)

[KHA FY2022.2023 Proposed Budget.pdf](#)

7. **Action Items**

a. **Six Month Contract Extensions**

Dr. Saralyn Grass

[22-010-C 6 Month Extensions 6_15_2022.docx](#)

b. **FY2021-2022 Recapture Funds Legislation**

Dr. Saralyn Grass

[22-012-L FY2122 Recapture Funds Legislation 6_15_2022.docx](#)

8. **Board Discussion**

a. **May Site Visits**

b. **Board Retreat**

9. **CEO Delegation**

Dr. Saralyn Grass

10. **Programs Update**

Kenneth Darity

11. **Provider Presentation**

a. **Gaps Analysis Presentation**

Katie Bakewell, NLP Logix

b. **Ty Allan Jackson**

Author & Read Jax Advocate

c. **Diversion**

Dr. Vicki Waytowich & Amy Read

12. **CEO Report**

Mike Weinstein

13. **Public Comment**

14. **Next Steps and Meeting Schedule**

April 13th Kids Hope Alliance Board Meeting Minutes

1. Introductions and Instructions

Dr. Marvin Wells

Dr. Marvin Wells called the meeting to order at 10:02 a.m., with Tyra Tutor, Rose Conry, Kevin Gay, Rebekah Davis, Marsha Oliver, and Jenny Vipperman in attendance. Dr. Marvin Wells shared updates regarding KHA; recognizing Dr. Saralyn Grass for being recognized as one of the Women of Distinction for 2022, sharing a story of KHA staff member Sylvester Pinckney accompanying a trip to the NFL Hall of Fame, and an event hosted by KHA Jacksonville Public Education Fund and other partners at TIAA Bank Field for the Read Jacksonville Initiative. Rose Conry commented that she was in attendance for the Read Jacksonville event, and that it was a wonderful high energy event.

2. Approval of the Minutes

Dr. Marvin Wells

The minutes were moved, seconded, and approved unanimously.

3. Finance Committee Report

Tyra Tutor

Tyra Tutor reported on the Finance Committee taken place on April 6th. Jenny Vipperman and Rebekah Davis were present, and the committee reviewed the February 2022 financials. The prior year FY2020/2021 results have not been closed by the city. The Committee reviewed and approved the action items below on the consent agenda.

4. Governance and Programs Committee Report

Rose Conry

Rose Conry reported on the Governance Committee taken place on April 4th. Kevin Gay was in attendance with Marsha Oliver absent. The Committee reviewed and approved the action items below on the consent agenda in addition to the board self-evaluation which will be taken up later in the meeting.

5. Consent Agenda

Dr. Saralyn Grass

Dr. Saralyn Grass presented the consent agenda, and stated that Goodwill industries was taken off of one of the items so it could be voted on separately and a Board member can recuse themselves. Dr. Marvin Wells stated that the Governance and Programs Committee and Finance Committees both extensively reviewed the items. The consent agenda was moved, seconded, and approved unanimously.

- a. Contract Exemptions FY22-23**
- b. Contract Extensions FY22-23**
- c. Single Source Contracts FY 22-23**
- d. Out of School Time Contract Renewals FY22-23**

6. Action Items

a. Goodwill Sole Source

Dr. Saralyn Grass

Dr. Saralyn Grass read the Goodwill sole source action item. Rose Conry abstained from voting for the action item, and filed her conflict of interest. Moved, seconded, and approved 6-0 (Conry abstained).

b. Handle With Care Grant Application

Tyrica Young

Tyrica Young read the Handle with Care Grant Application, and the item was moved and seconded. Dr. Marvin Wells asked if the item was \$100,000 total or \$100,000 per year. Mrs. Young confirmed that it was \$100,000 per year. Rose Conry asked if this was requesting \$30,000 one time, or \$30,000 per year. Mrs. Young responded by saying that the \$30,000 is for the initial year and as the program continues, the number may decrease but is necessary for things not covered by the grant and would have to come back to the board for more budget if needed.

Dr. Dana Kriznar from Duval County Public Schools spoke regarding the initiative and how it actually works.

Ebony Payne-English from the Performers Academy made a public comment regarding the item. Mrs. Payne-English commented about how much this initiative would do for the kids that she serves.

Dr. Marvin Wells asked for an update from the project once it is implemented. The item was moved, seconded, and approved unanimously.

7. Board Discussion

a. Board Self-Evaluation Tool

Rose Conry

Shari Shuman presented the Board Self-Evaluation Tool. Dr. Marvin Wells asked for Board members to submit their comments to Cory Armstrong to incorporate by next meeting.

b. CEO Evaluation

Dr. Marvin Wells

Dr. Marvin Wells presented the results for the CEO evaluation. He stated that the Board determined that Mr. Weinstein's performance has been excellent. He asked if the Board had any comments to share on the CEO evaluation please do so. Rose Conry, Kevin Gay, and Tyra Tutor all complimented Mr. Weinstein and thanked him for his service to the City of Jacksonville and community.

Mr. Weinstein thanked everyone for their comments and explained his management style of providing staff with what they need and encourage the staff and support them. Mr. Weinstein said that he appreciated being a part of the team and thanked the Board again.

8. Staff Discussion

a. Programs Update

Kenneth Darity

Kenneth Darity took time to thank Mr. Weinstein for his leadership as well. Mr. Darity said that for the month of March KHA served 10,087 youth, which was a drop of 500 youth from February likely due to Spring Break. Mr. Darity said staff was on track to accomplish all site assessments.

Dr. Wells asked for updates regarding site visits in the last month. Jenny Vipperman spoke regarding her site visit to the Performers Academy with Ebony Payne-English.

Dr. Marvin Wells spoke regarding his visit to JaxPAL Westside.

b. CEO Delegation

Dr. Saralyn Grass

Dr. Saralyn Grass shared that under the CEO delegation authority the staff renewed a \$140,000 contract for Teen Court. She also informed the Board of the legislation going through City Council for a lease for the Giving Closet Project.

9. Presentations

a. Jacksonville Arts and Music Schools

Jason Peoples

Jason Peoples made a presentation on the KHA funded provider Jacksonville Arts and Music School. Dr. Marvin Wells asked how many children are being served and what are the goals for the future. Right now JAMS has 73 students, that is 3 over what they aimed for through the school year. The contract is for 100 students but through the covid-19 pandemic they hoped to adequately spread students out.

b. The Giving Closet

Jennifer Smith

Jennifer Smith presented on the non-profit organization that she founded, the Giving Closet Project. Dr. Wells thanked her for the presentation and commented how he was moved by her passion.

c. Acuity Design Group

Cantrice Jones

Laraya Strong started the presentation and introduced the firm who helps with communications projects, led by Cantrece Jones. Cantrece Jones presented on Acuity Design Group, as the president of the firm, and the communications projects which they support KHA in.

10. CEO Report

Mike Weinstein

Mr. Weinstein updated the Board of the Jacksonville Grade Level Reading Campaign steering committee which will meet later in the day. He also let the Board know that the Viewpoint project was filmed and a draft of the project was shown to staff.

Saralyn Grass asked Dr. Marvin Wells if he wanted to talk about the Nominating Committee though it was left off of the agenda. Dr. Wells appointed Kevin Gay, Jenny Vipperman and Rebekah Davis to the Nominating Committee and asked that they come back to the next Board meeting with recommendations for 2022/2023 Board Officers.

11. Public Comment

Stanley Scott made a public comment thanking Mr. Weinstein for his time. He expressed frustration that Jacksonville is not progressing. He also spoke about family infrastructure.

12. Adjourn

The meeting was adjourned.

KIDS HOPE ALLIANCE
Income Statement-Operating Fund
September 30, 2021

	A	B	C ACTUAL	B-C
	Original Budget	Current Budget	Expenditures/ Revenue as of 9/30/2021	Budget Variance
REVENUES:				
Earnings on Investment	\$ 160,408	\$ 160,408	\$ 160,668	\$ 260
Miscellaneous	40,920	40,920	13,640	\$ (27,280)
Transfers from Fund Balance	233,784	233,784	-	
Contributions from General Fund	<u>34,887,528</u>	<u>37,414,171</u>	<u>37,414,171</u>	\$ -
Total Revenues	\$ 35,322,640	\$ 37,849,283	\$ 37,588,479	\$ (27,020)
EXPENDITURES:				
Salaries and Benefits	\$ 4,337,119	\$ 4,007,119	\$ 3,835,261	\$ 171,858
Internal Service Charges	812,500	847,936	764,584	\$ 83,352
Other Operating Expenses	805,243	1,100,141	685,963	\$ 414,178
Capital Outlay	1	1	4,591	\$ (4,590)
Grants and Non Profit Funding	37,746,175	40,055,778	24,853,213	\$ 15,202,565
Transfers	<u>1,723,324</u>	<u>1,940,364</u>	<u>1,933,373</u>	\$ 6,991
Total Expenditures	\$ 45,424,362	\$ 47,951,339	\$ 32,076,986	\$ 15,874,353
Total Revenues Less Expenditures	\$ (10,101,722)	\$ (10,102,056)	\$ 5,511,493	\$ 15,847,333
Reserve - Prior Year Encumbrances		<u>10,102,056</u>		
Budget Difference		<u><u>0</u></u>		

KIDS HOPE ALLIANCE
Income Statement- Operating Fund
May 31, 2022

	A	B	C	D	E	F
	Original Budget	Current Budget	Actual Expenditures as of 5/31/2022 Year to Date	6/1/22- 9/30/22 Projection	Projected Year End Expenditures/E nc/Revenue	Budget Variance Budget
REVENUES:						
Earnings on Investment	77,038	77,038	22,981	52,000	74,981	(2,057)
Miscellaneous	-	-	1,169		1,169	1,169
Transfer from Fund Balance	-	1,957,523	-	1,957,523	1,957,523	-
Contributions from General Fund	35,250,495	35,356,324	26,543,700	8,812,624	35,356,324	0
Total Revenues	\$ 35,327,533	\$ 37,390,885	\$ 26,567,851	\$ 10,822,147	\$ 37,389,998	\$ (887)
EXPENDITURES:						
Salaries and Benefits	\$ 4,448,986	\$ 4,405,665	2,455,710	\$ 1,750,000	\$ 4,205,710	\$ 243,276
Internal Service Charges	773,306	774,956	373,845	267,000	\$ 640,845	134,111
Other Operating Expenses	944,357	1,091,857	570,435	500,000	\$ 1,070,435	21,422
Capital Outlay	2	2	-	-	\$ -	2
Grants and Aids	36,066,691	37,083,714	17,329,828	19,500,000	\$ 36,829,828	253,886
Transfers	799,185	1,739,685	353,082	1,386,603	\$ 1,739,685	0
Total Expenditures	\$ 43,032,527	\$ 45,095,879	\$ 21,082,899	\$ 23,403,603	\$ 44,486,502	\$ 652,697
Total Revenues Less Expend.	\$ (7,704,994)	\$ (7,704,994)	\$ 5,484,951	\$ (12,581,456)	\$ (7,096,505)	\$ 651,810
Reserve - Prior Year Encumbrances		7,704,994				
Budget Difference		<u>0</u>				

Board Self-Evaluation Tool

Individual performance

Please assess your individual performance in the following areas:

1. Name

Name

2. Do I understand and support the mission of the organization?

Yes

No

Somewhat

Comments

3. Am I knowledgeable about the organization's programs and services?

Yes

No

Somewhat

Comments

4. Do I read and understand the organization's finances?

Yes

No

Somewhat

Comments

5. Do I have a good working relationship with the Chief Executive Officer?

- Yes
- No
- Somewhat

Comments

6. Do I prepare for and participate in board meetings and committee meetings?

- Yes
- No
- Somewhat

Comments

7. Do I act as a good will ambassador to the organization?

- Yes
- No
- Somewhat

Comments

8. Do I find serving on the board to be a satisfying and rewarding experience?

- Yes
- No
- Somewhat

Comments

Board Self-Evaluation Tool

Board Performance

Please assess the board's performance as a whole in the following areas:

9. Focuses its time on issues of greatest consequence to the agency

- Yes
 No
 Somewhat

Comments

10. Ensures the administration involves the board on high-profile issues that present significant risk to the agency

- Yes
 No
 Somewhat

Comments

11. Has the right committees and uses them well

- Yes
 No
 Somewhat

Comments

12. Promotes trust among board members through a culture based on openness and respect

- Yes
 No
 Somewhat

Comments

13. Any other comments

BOARD ACTION ITEM: GRANT APPLICATION FOR FLORIDA BLUE – HEALTH EQUITY, DIVERSITY, AND INCLUSION

ESSENTIAL SERVICE CATEGORY: SPECIAL NEEDS
GOVERNANCE MEETING: JUNE 6, 2022
FINANCE MEETING: JUNE 8, 2022
BOARD MEETING: JUNE 15, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the application for the Florida Blue – Health Equity, Diversity, and Inclusion Program (HEID).
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements including any sub-contracts identified in the grant proposal.

NARRATIVE:

The KHA proposes to fund DREAM Jax which will implement the action items of the KHA DREAM workgroup. This group's mission is to identify and recommend short- and long-term learning opportunities, activities, and strategies to support and promote the work around the topics of diversity, inclusion, equity, and belonging within the workspace. DREAM Workgroup Vision: To make KHA a safe place within Jacksonville where ALL youth, families and individuals are included, educated, and provided necessary resources to thrive within this community.

Goals:

- 1) Improve the workplace culture of diversity, equity, inclusion, and belonging for the staff employed by the Kids Hope Alliance (KHA) along with the Board.
- 2) Improve the culture of diversity, equity, inclusion, and belonging for community partners to offer programs and services that meet the needs of all populations.

The grant the program is to fund resources to incorporate, operationalize, and execute an ongoing HEDI program as part of a KHA's organizations and the funded agencies standard procedures/policies. The HEDI program will be designed to educate the organizations' nonprofit boards, executives, volunteers, and staffs, and ultimately equip all the aforementioned audiences to carry out informed governance practices, policies, and services to diverse populations and communities across Duval.

The grant application is due June 3, 2022.

FISCAL IMPACT:

\$100,000 per year for a total of up to \$400,000 funding for four years. No cash match is required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Attachment A

Funding Opportunity Name: Florida Blue Foundation

Date: 5-18-22

Deadline(s): June 3, 2022, 5 pm Size of Award: \$90,000 to \$100,000 per year for 3-4

Funding Needed? No (no required match) If yes, what amount and from where?

Prioritized Checklist for Reviewing a Grant Application

Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant?	X		
	Is the grant consistent with KHA's Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X		
		X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			X
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
Matching Requirements	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?	N/A		
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X		
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant allow for it?	X		
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	X		
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	N/A		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?		X	
Youth Served	How many children and/or youth will be served?	TBD		

Decision to Write This Proposal: X Yes, pursue No, do not Pursue

Notes: This proposal will provide funding to implement the DREAM group's action plan.

Approved by: [Signature] Date: 5/18/22

BOARD ACTION ITEM: GRANT APPLICATION TO THE OJJDP TO SUPPORT CHILDREN EXPOSED TO VIOLENCE

ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE
GOVERNANCE MEETING: JUNE 6, 2022
FINANCE MEETING: JUNE 8, 2022
BOARD MEETING: JUNE 15, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the application for the Strategies to Support Children Exposed to Violence Grant funded by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) O-OJJDP-2022-171251.
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements including any sub-contracts identified in the grant proposal.

NARRATIVE:

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) is accepting applications for fiscal year (FY) 2022 Strategies to Support Children Exposed to Violence. The purpose of this program is to provide funding for communities to develop coordinated and comprehensive community-based approaches to assist children and their families who are exposed to violence build resilience and prevent future juvenile violence and delinquency. Funding can be used to develop and/or enhance support services for children exposed to violence and to help family-serving organizations better recognize and help families at risk for violence.

Objectives for the grant are:

- Improve family and community responses to children exposed to violence.
- Increase protective factors to prevent juvenile violence, delinquency, and victimization and reduce the impact of exposure to violence on children.
- Help communities to develop, design, and implement prevention and early intervention strategies to support children exposed to violence.

Current partners including the Center for Children’s Rights, District 4 – Juvenile Justice Advisory Board, and the Partnership for Child Health are collaborating with KHA to create the response, which is due June 7, 2022.

FISCAL IMPACT:

\$300,000 per year for a total of \$900,000 of funding for the funding period of three years. No cash match is required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Attachment A

Funding Opportunity Name: Strategies to Support Children Exposed to Violence Date: 4-21-22
 Deadline(s): 5-24-22 /6-7-22 Size of Award: \$900,000 for 3 years
 Funding Needed? No If yes, what amount and from where?

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant?	X		
	Is the grant consistent with KHA's Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X		
		X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			X
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
Matching Requirements	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?			
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive? 7 grants nation-wide		X	
Partnering Requirements	Does KHA have time to establish relationships, or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Contractors/ Consultants	Did KHA identify/include a contractor/consultant in the grant? If so, an additional board action item to approve use of contractor/consultant is not needed.	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant allow for it?	N/A		
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	X		
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	X		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?		X	
Youth Served	How many children and/or youth will be served?	TBD		

Decision to Write This Proposal: X Yes, pursue No, do not Pursue
 Approved by: [Signature] Date: 5/24/22

BOARD ACTION ITEM: CONTRACT RENEWALS

ESSENTIAL SERVICE CATEGORY: OUT OF SCHOOL TIME,
PRETEEN/TEEN & SPECIAL NEEDS

GOVERNANCE MEETING: JUNE 6, 2022

FINANCE MEETING: JUNE 8, 2022

BOARD MEETING: JUNE 15, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MICHAEL WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Amend ESC-0436-20 Out of School Time (OST) contracts to increase maximum indebtedness by \$314,733.00 as outlined in Exhibit 1 with a contract term of August 1, 2022 – July 31, 2023.
- 2) Authorize the CEO to execute renewal OST contracts with the addition of the amounts above which has a variance over 10% increase and any other documents necessary to accomplish the purposes of the approval in (1) above.

<i>ESC</i>	<i>CONTRACT #</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>CONTRACT END DATE</i>	<i>INCREASE TO CURRENT OST CONTRACT:</i>
PTT	70258-20	Communities In Schools of Jacksonville, Inc.	High School Sites (3 sites)	8/1/2022	7/31/2023	\$233,500
PTT	70258-20	Mali Vai Washington Kids Foundation, Inc.	MWF Leadership Program	8/1/2022	7/31/2023	\$81,233
Total						\$314,733

Upon approval of this request, the amendments will be executed by the City of Jacksonville Office of General Counsel.

NARRATIVE:

This action item is a substitution for a portion of an action item previously approved at the April 2022 Board meeting titled Contract Renewals. After working with the contractor to understand how many students were being served at each site and creating a funding recommendation based on the OST rates of \$11.22 for afterschool and \$22.44 for summer, the amounts to be increased were over 10%. The new amounts will allow these programs to serve the same amount of students they were serving in their pre-teen/teen program at the OST rate.

The above program services provided by listed agencies were initially procured through a competitive RFP and have operated successfully for the past three years. The continuation of the programming can be performed by adding these sites/slots to the providers' current Out of School Time contracts during the renewal process.

The current recommendation is for continued funding to provide services through the Out of School Time contracts at the agreed upon rate of \$11.22 for afterschool and \$22.44 for summer.

FISCAL IMPACT:

The providers listed above will receive additional funding in their OST renewal contract as indicated above for a total of \$314,733.00. The funding for these additions will still come from their original essential service category.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: **FY 22/23 COMPREHENSIVE BUDGET**
GOVERNANCE AND PROGRAMS MEETING JUNE 6, 2022
FINANCE MEETING: **JUNE 8, 2022**
BOARD MEETING: **JUNE 15, 2022**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**
FROM: **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to approve the following:

1. Approve the proposed Fiscal Year 2022/2023 Kids Hope Alliance Comprehensive Budget submitted to the Mayor as shown in attached exhibits.

NARRATIVE:

KHA is requesting Board approval of the proposed FY 22/23 budget as shown in the attached exhibits. This proposed budget is subject to Mayor and Council revisions and edits until the final voting takes place at the end of September.

Notes on each change from the prior year budget submission are included in the attached exhibit.

FISCAL IMPACT:

Proposed KHA budget for the 22/23 fiscal year.

GOVERNANCE/PROGRAM IMPACT:

N/A

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

**Kids Hope Alliance
Comprehensive Budget-Schedule M
Fiscal Year 2022-2023**

ESTIMATED REVENUE FROM GRANTS		Grant Period	Positions & PT Hours	Federal	State	Private Sources	Total External Funds	COJ Funds (Local Match)	Total Funds
Healthy Families - The Ounce of Prevention FL(SN)		07/1/2023-6/30/2023	2 FT Staff	\$410,200	\$684,300	\$0	\$1,094,500	\$940,500	\$2,035,000
Criminal Justice Reinvestment Grant(JJ)		10/1/2022-9/30/2023	.5 FT Staff	\$0	\$400,000	\$0	\$400,000	\$85,000	\$485,000
Department of Health & Human Services - SAMHSA(SN)		9/29/2022-9/30/2023	.5 FT Staff	\$1,000,000	\$0	\$0	\$1,000,000	\$75,000	\$1,075,000
Department of Justice-Comprehensive Anti-Gang Program for Youth(JJ)		10/1/2022-9/20/2023	.5 FT Staff	\$162,865	\$0	\$0	\$162,865	\$67,040	\$229,905
Department of Health & Human Services - SAMHSA RECAST21 Program		9/29/2022-9/30/2023	.5 FT Staff	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$1,000,000
TOTAL ESTIMATED GRANT REVENUE				\$2,573,065	\$1,084,300	\$0	\$3,657,365	\$1,167,540	\$4,824,905

	Total Funding	Program Funds	Grant Match
<u>Essential Service Plans:</u>			
Early Learning Programs	\$3,637,626	\$3,637,626	
Juvenile Justice Prevention/Intervention Programs	\$2,300,907	\$2,148,867	\$152,040
Out of School Time Programs	\$17,240,848	\$17,240,848	
Preteen and Teen Programs	\$3,055,540	\$3,055,540	
Special Needs Programs	\$6,248,107	\$5,232,607	\$1,015,500
Grief Counseling & Burial Costs	\$42,732	\$42,732	
<u>Across All Essential Service Plans:</u>			
Youth Travel Trust Fund	\$50,000		
Kids Hope Alliance Trust Fund	\$428,000		
	\$33,003,760	\$31,358,220	\$1,167,540
KHA - Operating & Program Support Funds	\$5,650,600		
Total City Funding:	\$38,654,360		
Grant Funding from Above:	\$3,657,365		
Total Funding Including Grants:	\$42,311,725		

		Budget FY 21-22	Change	Proposed Requested Budget FY 22-23
SALARIES AND BENEFITS:				
Total - Salaries & Benefits		4,448,986.00	(249,832.00)	4,199,154.00
PROFESSIONAL & CONTRACTUAL SERVICES:				
03109	Professional Services	380,718.00	-	380,718.00
03410	Contractual Services	6,030.00	(6,030.00)	-
03424	Training Workshops	7,799.00	(7,799.00)	-
TRAVEL AND PER DIEM:				
04002	Travel Expenses (Out of County)	15,149.00	5,000.00	20,149.00
04021	Local Mileage & Parking & Tolls	13,000.00	(5,000.00)	8,000.00
INTERNAL SERVICE CHARGES				
Combination of several line items		773,306.00	-	773,306.00
INSURANCE:				
04502	General Liability Insurance	17,229.00	-	17,229.00
04504	Miscellaneous Insurance	21,603.00	-	21,603.00
RENTAL AND LEASES:				
04401	Rentals & Other Rent	1.00	-	1.00
OTHER OPERATING EXPENSES & SUPPLIES				
04603	Repairs and Maintenance	2,000.00		2,000.00
04662	Hardware/Software Maintenance or Licensing Agreement	58,000.00	13,257.00	71,257.00
04801	Advertising and Promotion	29,714.00	-	29,714.00
04938	Miscellaneous Services and Charges	650.00	-	650.00
04101	Postage	200.00	-	200.00
05101	Office Supplies	12,623.00	-	12,623.00
05206	Food	600.00	2,400.00	3,000.00
05216	Other Operating Supplies	30,752.00	-	30,752.00
05401	Employee Training	25,000.00	(1,828.00)	23,172.00
05402	Dues, Subscriptions	57,070.00	-	57,070.00
06424	Office Furniture & Equip Including Fax	1.00	-	1.00
06427	Computer Equipment	1.00	-	1.00
Total - Other Operating & Program Support Funds		1,451,446.00	-	1,451,446.00
AIDS TO PRIVATE ORGANIZATIONS:				
08201	Subsidies & Contributions Out of School	15,233,517.00	2,007,331.00	17,240,848.00
08201	Subsidies & Contributions Juvenile Justice	1,925,482.00	375,425.00	2,300,907.00
08201	Subsidies & Contributions Early Learning	3,058,329.00	579,297.00	3,637,626.00
08201	Subsidies & Contributions PreTeen/Teen	2,271,789.00	783,751.00	3,055,540.00
08201	Subsidies & Contributions Special Needs	6,248,107.00	-	6,248,107.00
08201	Subsidies & Contributions Grief Counseling & Burials	42,732.00	-	42,732.00
08201	Youth Travel Trust Fund	50,000.00	-	50,000.00
08201	Mini Grants	200,000.00	228,000.00	428,000.00
Total - KHA Program Funding		29,029,956.00	3,973,804.00	33,003,760.00
DEBT SERVICE & OTHER TRANSFERS				
09101I	Debt Service - Interest	182,145.00	(182,145.00)	-
09101P	Debt Service - Principle	265,000.00	(265,000.00)	-
		447,145.00	(447,145.00)	-
Total City Funding (excluding Debt Service & Other Transfers)		34,930,388.00	3,723,972.00	38,654,360.00

Notes:

- A. Budget office updates the amounts for payroll and benefits
- B. KHA does not anticipate any contractual services as defined by the City
- C. Training workshops for providers will be paid from the appropriate essential service category
- D. Employees will begin to travel again to conferences next fiscal year
- E. Reduced budget based on actual expenditures to date
- F. Increased budget based on quotes provided by vendors for license agreements
- G. Increase budget to provide refreshments at events
- H. Increase in Essential Services categories: OST, JJ, EL and PTT in order to continue current level program funding.
- I. Data not loaded by the Budget dept at this time

BOARD ACTION ITEM: **CONTRACT EXTENSIONS**
ESSENTIAL SERVICES CATEGORY: **JUVENILE JUSTICE, PRE-TEEN/TEEN, & SPECIAL NEEDS**
GOVERNANCE MEETING: **JUNE 6, 2022**
FINANCE MEETING: **JUNE 8, 2022**
BOARD MEETING: **JUNE 15, 2022**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve six-month contract extension based on Procurement’s continuation of services of the following program from August 1, 2022 – January 31, 2023, in the amount of \$489,182.

ESC	Contract #	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	TOTAL FUNDING
JJ	5318-101	Daniel Memorial, Inc	Juvenile Intervention Program	8/1/2022	01/31/2023	\$85,413
JJ	70198-20	Fresh Ministries, Inc	Juvenile Justice Prevention and Intervention	8/1/2022	01/31/2023	\$94,860
JJ	70196-20	Jewish Family and Community Services, Inc	Juvenile Prevention and Intervention Program	8/1/2022	01/31/2023	\$76,500
JJ	70197-20	Twin Oaks Juvenile Development, Inc	Juvenile Justice Prevention and Intervention	8/1/2022	01/31/2023	\$55,813
PTT	10734	The Performers Academy	The Performers Academy	8/1/2022	01/31/2023	\$63,296
PTT	7810-32	Fresh Ministries, Inc	Fresh Futures	8/1/2022	01/31/2023	\$56,100
SN	70222-20	I.M. Sulzbacher Center for the Homeless, Inc.	Special Needs OST	8/1/2022	01/31/2023	\$57,200
					Total	\$489,182

- 2) Authorize the CEO to execute contracts in the amount above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:

This action item is a substitution for a portion of two action items previously approved at the April 2022 Board meeting titled Contract Renewals. Although it was previously believed these services could be combined with the renewal of the providers' OST contract or qualified for an exemption, it was later determined the service were too different and that this contract should continue to operate in its original form.

The above program services provided were initially procured through competitive RFP # ESC-0210-20 Juvenile Justice Prevention and Intervention, RFP # ESC-0212-20 Pre-Teen/Teen, and RFP # ESC-0218-20 Special Needs and have operated successfully for the past three years. The continuation of the programming can be continued through an allowed six-month extension clause within the contract that allows for continuation of services.

The current recommendation is to provide an additional six months of funding to the listed agency to provide services in the areas of Juvenile Justice, Pre-Teen/Teen, and Special Needs while the results of the Needs Assessment and Gap Analysis are obtained, and the Board has sufficient time to understand and potentially recalibrate funding priorities. This action will go through the proper Procurement process once approved.

FISCAL IMPACT:

The providers listed above will receive funding as indicated above for a total of \$489,182 or up to a 10% increase as necessary.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: RECAPTURE OF KHA 2020-2021 FUNDS
ESSENTIAL SERVICE CATEGORIES: JUVENILE JUSTICE, PRETEEN/TEEN, OUT OF SCHOOL TIME, & SPECIAL NEEDS

GOVERNANCE AND PROGRAMS MEETING JUNE 6, 2022

FINANCE MEETING: JUNE 8, 2022

BOARD MEETING: JUNE 15, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

1) Ratify and approve the filing of legislation by the Kids Hope Alliance (KHA) staff asking City Council to appropriate the recaptured funds of \$3,038,585 to the KHA Operating fund and to direct the recaptured funds to the following essential service category fund accounts for FY 2021-22, with the ability for the funds to rollover to FY 2022-23:

ESC	Amount
Early Learning	\$300,000
Burial Assistance	\$20,000
Juvenile Justice	\$700,000
Out of School Time	\$1,018,585
Pre-Teen/Teen	\$700,000
Special Needs	\$300,000
Total	\$3,038,585

2) Within the legislation, direct fund the following agencies/programs for six months preceding their already-approved 6-month contract extensions to carry them through the full year until new RFPs are issued and contracts are awarded in 2023:

ESC	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	TOTAL FUNDING
JJ	Big Brothers and Big Sisters of Northeast Florida, Inc.	Seeds of Change	2/1/2023	7/31/2023	\$ 31,875
JJ	City Year, Inc	City Year	2/1/2023	7/31/2023	\$ 153,000
JJ	Daniel Memorial, Inc.	Juvenile Justice Prevention and Intervention Program	2/1/2023	7/31/2023	\$ 85,413
JJ	Fresh Ministries, Inc.	Juvenile Justice Prevention and Intervention	2/1/2023	7/31/2023	\$ 94,860

JJ	Girl Scouts of Gateway Council	Community Development Troops	2/1/2023	7/31/2023	\$ 40,895
JJ	Jewish Family and Community Services, Inc.	Juvenile Justice Prevention and Intervention Program	2/1/2023	7/31/2023	\$ 76,500
JJ	St. Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	2/1/2023	7/31/2023	\$ 91,800
JJ	Twin Oaks Juvenile Development, Inc.	Juvenile Justice Prevention and Intervention Program	2/1/2023	7/31/2023	\$ 55,813
PTT	Cathedral Arts Project, Inc	Cathedral Arts Project	2/1/2023	7/31/2023	\$ 54,514
PTT	Fresh Ministries, Inc.	Fresh Futures	2/1/2023	7/31/2023	\$ 56,100
PTT	Groundwork Jacksonville, Inc.	Green Team Youth Corp	2/1/2023	7/31/2023	\$ 47,676
PTT	Teen Leaders of America, Inc	U-Turns	2/1/2023	7/31/2023	\$ 189,968
PTT	The Performers Academy	The Performers Academy	2/1/2023	7/31/2023	\$ 63,296
SN	I.M. Sulzbacher, Inc.	Special Needs OST Support	2/1/2023	7/31/2023	\$ 57,200

- 3) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (2) above.

NARRATIVE:

KHA is requesting the Board to authorize legislation to recoup the \$3,038,585 recaptured from the year-end processing of FY 2020-21 to go to the essential service categories as described above.

Approximately 36% of the recaptured dollars will go to direct fund the second six months of fourteen contracts that are currently operating and will otherwise end on 1/31/23. The Board approved the extension of these contracts for six months from their original end date and this legislation will allow them to operate for a full year before the beginning of new contracts that will result from RFPs issued in January of 2023 and get them on the same schedule as the other programs.

The remaining dollars will go to juvenile justice to assist with funding for the diversion program and out of school time to contribute to funding for afterschool and summer programming in 2022-23.

FISCAL IMPACT:

Upon approval by the KHA Board and the full City Council, the fiscal impact would be a total of \$3,038,585, with \$1,098,910 going to direct funding of fourteen contracts that will continue existing services and the remaining being used on Juvenile Justice and OST programming. This money will be carried forward to the KHA 2022/2023 budget.

GOVERNANCE/PROGRAM IMPACT:

This item requires Board and City Council approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.